# SPECIAL SELECTBOARD MEETING (held jointly with the Westford School Board) June 1, 2017

Present:

Allison Weinhagen

Nanette Rogers

Dave Tilton

Guests:

See attached list

The meeting was called to order at 7:02 p.m.

Dave Tilton stated that the Selectboard has been following the Town's attorney's advice that the Easement Deed and Use Agreement in Executive Session be discussed in Executive Session and not released until the Selectboard and School Board have been able to review and make edits. Dave is hoping that the Board can explore a twist to allow the Planning Commission and Conservation Commission to review the documents. Dave noted that this meeting is warned as an Executive Session. It was noted that the Board has the option of going into or not going into Executive Session. If the Board votes not to go into Executive Session, then the discussion can be held in an open meeting.

#### **CHANGES TO AGENDA**

Discussion of authorizing a Selectboard member to review and approve warrants before the next Selectboard meeting was added to the end of the agenda.

#### **EXECUTIVE SESSION DRAFT EASEMENT DEED & USE AGREEMENT**

Dave Tilton made a motion to enter Executive Session to discuss the Easement Deed and Use Agreement and the review process by the Planning Commission and Conservation Commission.

There was no second. The motion died. The Boards will discuss the agenda items in an open meeting format.

Allison advised that the Selectboard had decided at their last meeting to release the documents to the Planning Commission and Conservation Commission. The Board would like the documents released to the Commissions and Planning Coordinator after tonight's meeting, with the understanding that the comments from the Commissions be directed to only the Selectboard.

### **PUBLIC COMMENT**

Due to the short timeframe, Gordon Gebauer requested that the Selectboard and School Board provide the draft documents to the Planning Commission and Conservation Commission as soon as possible to allow them time to sufficient time to review the documents and provide comments.

Barb Peck expressed her discontent with how long this process has dragged out. She feels that the entire process has not been transparent and feels it could have been more congenial by including committees and the public in the process.

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One of Seth Jensen's concerns going into a larger framework of school government is that attorneys and the central office will have more policy and legal input over what happens at the school, possibly extending into areas in which the Town interacts with the School. He feels an attorney's involvement should be limited to legal advice, not providing policy advice. It was pointed out that the school's attorney has not been involved in this process.

#### **EASEMENT DEED - THIRD DRAFT**

The Selectboard and School Board reviewed the third draft of the Easement Deed. This version is based on comments from the previous meeting. It was noted that the map is not attached to the deed. The Selectboard and School Board are satisfied with the document at this point and feel it is ready to release to the public.

#### **USE AGREEMENT**

The Town attorney provided a first draft of a Use Agreement based on the way the property is currently used. The Selectboard and School Board reviewed the document and provided comments to be forwarded to the Town attorney for a revised draft.

The Selectboard and School Board approved releasing the draft Use Agreement to the members of the Planning Commission and Conservation Commission, as well as the Planning Coordinator. Comments from the Commissions must be provided only to the Selectboard for consideration.

#### RESULTS OF TITLE SEARCH

The Town attorney conducted a title search on parcel #2 and parcel #3. No encumbrances were found.

## **ACCOUNTS PAYABLE & PAYROLL EXPENSES**

Dave Tilton made a motion to authorize Allison Weinhagen to approve warrants for expenses to be paid before the next Selectboard meeting, seconded by Allison Weinhagen. Motion passed: 2-0.

#### **ADJOURN**

The meeting adjourned at 9:23 p.m.

Respectfully Submitted,

David Tilton, Vice-chair Selectboard

Nanette Rogers Town Administrator

# TOWN OF WESTFORD SPECIAL SELECTBOARD MEETING GUEST LIST

Date: June 1, 2017

Name (please print)	Address
Anne Cummings	7 Ledge Rd.
Sarah Pinto	III Machia Hill.
pot as borae	71 Stoney Ridge
MICHAEL KIRICK	282 COVEY RD
GORDON GEBAUER	388 OLD #11
SETH ZINGEN	279 CAMBORIE RO
Rosemany Stua-Cobb	22 Brookside Rd
Thomas Lance	878 Weeds Hollew Rd.
En. L'Brenner	2004 124 128
Marklesona	139 HRT 128
GREG BANNOWS	1757 UT RL 128
Barbteck	1088 Re 128 Westford VA
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