SELECTBOARD MEETING
June 23, 2021
Minutes

Present:	Bill Cleary (chair)	Nanette Rogers
	Lee McClenny	Greg Barrows
	Dave Baczewski	

Guests: None

The meeting was called to order at 8:00 a.m.

WESTFORD FINANCIAL PROCESSES
The Selectboard met with Greg and Nanette to review general information regarding the several financial processes to get a better understanding of the financial reports, restricted funds, etc. Items discussed were the Capital Budget, Reserve Funds, Contingency Fund, setting the tax rate and preparing the annual budget for voter approval.

ADJOURN
The meeting adjourned at 9:30 a.m.

Respectfully Submitted,

Bill Cleary, Chair
Selectboard

Nanette Rogers
Town Administrator