

Westford Cemetery Commission
June 15, 2015

Members Present – Lynn J. Gauthier, Ronald Perry, Glenn Rogers
The meeting was called to order at 9:30 AM

Changes To Agenda

All agreed to discuss Cookyard at end of meeting & do a site visit.

Cloverdale Cemetery

Lynn reported that she had noted a small stone that needed to be repaired. Obtained an estimate from Mansfield Monuments of ~ \$150.00 to repair. All agreed to have it repaired

Brookside Cemetery

Glenn gave some background about the cemetery and the process of transferring it over to the Town of Westford. All documents and remaining forms to be completed in the next few days & will be filed at the Town of Westford Office.

South end of cemetery-Glenn gave information that previously the cemetery board had the town road crew bring in a culvert and fill it in – creating a more level area – suitable for parking at the south end

Cedar Tree – Lynn & Glenn mentioned the status of a large cedar tree located about 100-150 feet from the road in the back of the cemetery behind the lot of Hiram Jackson and others. Will continue to monitor

Back Fence- Glenn reported that it is periodically sprayed to prevent the growth of poison ivy

Stone repair/restoration/cleaning will be continued using present Brookside Cemetery Funds. Will spend up to \$2,500 of the present balance in Brookside checking/saving accts. This will not happen until later in the summer. The cemetery commission agreed to continue this project as money allows after the Brookside Cemetery is transferred to the Town of Westford.

Cemetery Fees

Discussed present Cemetery Lot Fee structure (\$250.00/4'x10' lot). Glenn made the motion to raise the cost of all Town of Westford Cemetery Lots to \$350.00/4' x 10' lot effective July 1, 2015. 2nd by Ron Perry. Approved by all.

Cemetery Bank Accounts

Lynn reported that all of the accounts for the Town of Westford are monitored each month by the Town's Bookkeeper. Discussed that there is a need to consolidate the many accounts if possible. No action at this time-will discuss further in the future.

Cookyard Project

Lynn gave some background information about the previous attempts and the need to remove brush etc. from the area. She has meet and spoken with the adjacent landowner in the past and he is agreeable to assist in any way that he can. Short term goal proposed by Lynn is to remove about 6-8 feet of brush, etc. around the perimeter of the 3 visible gravestones (only ones known to exist) so that in the future at least a “buffer” around them can be mowed/maintained. Long term goal would be to clear all brush, etc. in the entire area.

Meeting at the library adjourned at 10:32 and site visit to Cookyard made at that time.

Cookyard Site visit – all agreed clearing at least 6-8 feet as mentioned above would be a good start. Hopefully to occur this summer/fall. Will keep landowner informed.

Respectively submitted
Lynn J. Gauthier, Chair