

FEE SCHEDULE

Town of Westford

1713 Vermont Route 128 • Westford, Vermont 05494

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www.westfordvt.us

Adopted at the December 28, 2004 meeting of the Selectboard
Amended May 26, 2016

Attested by: Nanette Ryan, Town Clerk

Zoning Fees

Per Unit Fee

Single Family Dwelling	\$0.50 per sq ft
Town Family Dwelling	\$0.50 per sq ft
Multi-Family Dwelling (3 or more units)	\$0.50 per sq ft
Commercial/Industrial Building	\$0.50 per sq ft
Closed Accessory Structures (i.e. barns, garages, sheds)	\$0.50 per sq ft
Open Accessory Structures (i.e. carport, breezeway, pool)	\$0.50 per sq ft
Alternations and Additions	\$0.50 per sq ft
Alternations resulting in no additional square footage	\$50
Certificate of Occupancy (only applies to principal structures & accessory dwellings)	\$75
Administrative Amendment	\$175
Permit after the fact permit	2 times underlying permit fee

Miscellaneous Fees

Access	\$85 (new) \$40 (culvert replacement w/ changes)
Home Occupation Permit	\$65
Recording a Mylar Plat	\$15 (11x17); \$15 (18x24); \$15 (24x36)
Zoning Certification	\$30
Recording fee for Memorandum of Municipal Action (decisions/actions for various applications)	\$10/page

Zoning, Subdivision & Project Application Fees

Sketch Plan Review	\$175
Preliminary Plat Review	\$500
Final Plat Review	\$800
Subdivision Amendment Review	\$325
Site Plan Review	\$325

Site Plan Amendment Review	\$325
Boundary Line Adjustment Review	\$325
Conditional Use Review	\$325
WRO Conditional Use Review*	\$100
<i>*held in conjunction with a subdivision public hearing, otherwise regular fee applies</i>	
Variance	\$325
Appeal of Administrative Officer Decision*	\$325
<i>*Fee will be reimbursed if the Administrative Officer's decision is overturned by the DRB.</i>	
Permit after the fact permit	2 times underlying permit fees

Additional Fees

Minor Subdivision (3 or less lots)	\$50 per lot/unit
Major Subdivision (4 or more lots)	\$100 per lot/unit*
<i>*One half payable at the time of preliminary plat application, remaining due at final plan submission.</i>	
Engineer Inspection or Review	Fees must be paid by applicant
Legal Review*	Fees must be paid by applicant
<i>*No charge shall be assessed for legal review of municipal pedestrian path easements.</i>	
Amendments to Comprehensive Plan or Zoning Bylaws	\$75/hearing (may be waived) \$250 if request is for a zoning change for preparation of impact statement pursuant to VSA Title 24, Section 4384(c) or 4403 (c).

All fees payable to the Town of Westford and due in full at time of application unless otherwise noted.