

DEVELOPMENT REVIEW CHECKLIST

SKETCH PLAN REVIEW & MASTER PLAN APPLICATION REQUIREMENTS

***PLEASE REVIEW *SUBDIVISION REVIEW CRITERIA (FIGURE 24)* & *SUBDIVISION & PUD STANDARDS (SECTION 310)*

PRIOR TO DEVELOPING AN APPLICATION PER THE REQUIREMENTS BELOW***

APPLICATION REQUIREMENTS	APPLICANT	STAFF
Copies (2 full to scale copies of surveys/ plans, 15 11" by 17" copies of surveys/plans & 15 copies of other all documents)		
Application Fee		
Completed Application Form		
Narrative of Project (including existing & proposed development & uses)		
Written Request of Waivers		
Written Request for Density Bonuses		
Site Plan (s): (indication of location)		
Subdivision Name or Title of Project		
Date, True North, Legend		
Preparer Information		
Scale (not less that 1" = 200 ')		
Contours		
Location of Class 2 Wetlands *		
Location of Water Resource & Flood Hazard Overlay Districts *		
Location of Slopes 25% or Greater & Ledge Outcroppings *		
Location of Prime Agricultural Soils, Cropland, Hay Fields & Pastures (drawn) *		
Location of Open Field & Meadows *		
Location of Deer Wintering Areas *		
Location of Contiguous Forest Blocks & Wildlife Habitat *		
Location of Uncommon Species & Features *		
Location of Significant Natural Communities *		
Location of Rare, Threatened & Endangered Species *		
Location of Scenic View shed, Ridgelines & Hilltops *		
Location of Areas Well-Suited For Maple Production *		
Location of Primary Forestry Soils & Land under Forest Management Plan *		
Location of Cultural Resources & Features (e.g. stonewalls, historic structures, native American archeological sites, large trees, etc.) *		
Zoning District Boundaries		
Form Based Code Overlay Transects, if applicable		
Adjoining Land Uses, Roads & Drainage		
Existing & Proposed Property Boundaries		
Existing & Proposed Lot Acreage & Building Envelopes		
Existing & Proposed Structures		
Existing & Proposed Driveways, Private Roads & Public Roads		

Existing & Proposed Pedestrian Paths & Sidewalks		
Existing & Proposed Designated Open Space & Conserved Lands		
Existing & Proposed Utilities		
Existing & Proposed Wastewater Disposal Systems & Drilled/Shallow Wells		
Existing & Proposed Rights of Way & Easements		
Existing & Proposed Landscaping & Screening		
Statement explaining how the proposal meets all applicable Zoning & Overlay District Standards & Requirements		
Statement explaining how the proposal meets the Subdivision Review Criteria		
Statement explaining how the proposal meets Basic Subdivision Design Standards		
Statement explaining how the proposal meets Common & Village Subdivision Design Standards OR Rural Subdivision Design Standards		
Statement explaining how the proposal meets Planned Unit Development Standard, if applicable		

*If resource is not present on the subject parcel, a note should be placed on the plans stating such.