

TOWN OF WESTFORD
PLANNING COMMISSION MINUTES
Minutes for February 20, 2017 Meeting
Approved on March 20, 2017

Commission/Board Members Present: Wendy Doane, Gordon Gebauer (Chair), Seth Jensen and Mark Letorney.

Commission/Board Members Absent: Jeremy Berger.

Also present: Melissa Manka (Planning Coordinator), Melanie Needle, Steve Casey, Greg Baker, John Doty, Sara DeVico and Steve Knight.

The meeting began at 6:34 p.m.

Energy Planning

Planning for Substantial Deference & Renewable Energy Mapping Presentation/Discussion – Melanie Needle, CCRPC

Melanie Needle gave a brief presentation on Act 174 as well as regional and municipal energy plan requirements. She stated that the CCRPC is working on compiling baseline data using Efficiency Vermont and ACS sources. She expects the Regional Energy Plan to be adopted by the PSB by July 2018. Melanie reviewed Westford's renewable energy production goal, current energy production and the draft ideal and constrained energy infrastructure siting maps. She said the CCRPC will provide the town with energy targets based on a town's energy use. She also suggested the group view the Vermont Community Dashboard website and CCRPC Climate Change Report Appendix for Westford.

Energy Inventory Survey Review /Discussion

The Planning Commission and Energy Committee reviewed and revised the draft energy survey. They agreed to publish the survey with revisions as soon as possible noting that there should be one submission per household and the survey ends March 31st. Gordon will draft a Newsletter article about the survey and Melissa will post the article on FPF. She will advertise the survey until the end of the month.

Energy Plan Compliance Presentation/Discussion- Mark Letorney

Mark submitted his proposed Town Plan revisions to the Commission. The revisions address biomass/digesters and carbon sequestration. The Commission will review and discuss the proposed revisions at a later date.

Meeting Citizens to be Heard, Announcements & Other Business

FY17 MPG Update/Land Transaction Updates

The Planning Commission will discuss these items at their next meeting.

Planning Commission Work Plan

The Planning Commission reviewed their 2017 work plan and made further revisions.

Minutes of the February 6, 2017 Meeting

Wendy MOVED to approve the minutes.

Mark SECONDED the motion.

The motion PASSED: 3 – 0.

The meeting adjourned at approximately 9:36 p.m.

Submitted by,

Melissa Manka, Westford Planning Coordinator