

TOWN OF WESTFORD
PLANNING COMMISSION MINUTES
Minutes for November 19, 2014 Meeting
Approved December 1, 2014

Commission/Board Members Present: Jeremy Berger (Chair), Wendy Doane, Gordon Gebauer, Seth Jensen and Mark Letorney.

Absent: N/A

Also present: Melissa Manka (Planning Coordinator) and David Gauthier.

The meeting began at 6:01 p.m.

Citizens to be Heard

David Gauthier was present to discuss the uses allowed in the Town Village District and requested that interior and exterior commercial storage facilities be allowed in this district. He stated that his request is based on his recent acquisition of the Jackson property on Brookside Road. He stated that he expects the land to be used for haying and/or corn in the immediate, but he is researching possible future uses for the property. The Planning Commission asked David to review the draft Unified Land Use and Development Regulations and make specific suggestions/comments based on his request. They said they would review his comments and have further discussions about his request. The Commission also agreed to revisit adaptive reuse uses with regard to residential and/or commercial warehouses.

Draft Town Plan

The Planning Commission reviewed and revised the draft Transportation, Energy and Future Land Use sections of the 2015 Town Plan.

Town Common Boundary Update

Gordon said he didn't have anything to add to the discussion at this time.

Town Common Wastewater Disposal Update

Melissa said the Town was waiting for a final wastewater exemption determination from the State with regard to disconnecting the wastewater and potable water systems from the existing dwelling on the Spiller lot and reconnecting the systems to the garage in order to maintain the existing wastewater capacity.

Melissa also stated that the Selectboard will be placing funds for phase 2 of the White Church Wastewater Project in the draft FY 16 budget, but funding will not be confirmed/approved until Town Meeting.

Planning Commission Work Plan

The Planning Commission reviewed and revised their work plan.

Minutes of the November 3, 2014 Meeting

Gordon MOVED to approve the minutes as amended.

Wendy SECONDED the motion.

The motion PASSED: 4 – 0.

Seth abstained.

Minutes of the November 11, 2014 Meeting

Gordon MOVED to approve the minutes as amended.

Wendy SECONDED the motion.

The motion PASSED: 4 – 0.

Jeremy abstained.

The meeting adjourned at approximately 9:16 pm.

Submitted by,

Melissa Manka, Westford Planning Coordinator