

**TOWN OF WESTFORD**  
**PLANNING COMMISSION MINUTES**  
**Minutes for February 11, 2015 Meeting**  
Approved Febraury 18, 2015

**Commission/Board Members Present:** Jeremy Berger, Wendy Doane, Gordon Gebauer, Seth Jensen and Mark Letorney.

**Absent:** N/A

**Also present:** Melissa Manka (Planning Coordinator).

The meeting began at 6:05 p.m.

**2015 Town Plan Public Hearing Follow Up**

The Planning Commission reviewed the comments submitted at the Planning Commission Public Hearing. Furthermore, they reviewed the comments submitted by Regina Mahoney (CCRPC Senior Planner), Jens Hilkes (Conservation Planner) and Alex Weinhagen (Selectboard Member). The Commission made minor revisions to the Town Plan and associated maps based on those comments. The Commission asked Melissa to make the requested revisions and email them the final draft for review and approval to submit to the Selectboard. Melissa said the final draft should be submitted to the Selectboard by Town Meeting Day in order for them to have time to review the document and hold a public hearing prior to May of 2015.

**Planning Commission Work Plan**

The Planning Commission briefly review their work plan.

**Minutes of the December 15, 2014 Meeting**

Seth MOVED to approve the minutes.

Mark SECONDED the motion.

The motion PASSED: 4 – 0.

Gordon abstained.

**Minutes of the January 7, 2015 Meeting**

Seth MOVED to approve the minutes.

Gordon SECONDED the motion.

The motion PASSED: 4 – 0.

Jeremy abstained.

**Minutes of the January 21, 2015 Meeting**

Gordon MOVED to approve the minutes.

Mark SECONDED the motion.

The motion PASSED: 5 – 0.

The meeting adjourned at approximately 9:09 pm.

Submitted by,  
Melissa Manka, Westford Planning Coordinator