

TOWN OF WESTFORD
DEVELOPMENT REVIEW BOARD MINUTES
Minutes for Wednesday, June 24, 2015
Approved on July 22, 2015

Board Members Present: Wayne Brown, William Cleary, Sara DeVico, Jason Hoover, Eric Jacobsen and Tony Kitsos (Chair),

Board Members Absent: Matt Wamsganz.

Also Present: Melissa Manka (Planning Coordinator), Michael Garvais and Cheryl Gates.

The meeting began at approximately 7:15p.m.

Final Plat for a 2-Lot Subdivision –Cheryl Gates, Beverly Gates, Brenda Potter & Dianna Allen Property

Cheryl Gates and Michael Garvais (surveyor) were present.

The DRB opened the hearing.

Michael explained that Lamoureaux and Dickinson established that six of the culverts will need to be upgraded from 18 inches to 26 inches as well as lengthened.

Michael then stated they have formally requested road grade and emergency pull off waivers.

Melissa said the Fire Department sent her an email supporting the waivers due to the historic nature of the driveway. She said they do recommend the Gates install of a fire pond near the proposed house site.

Jason MOVED to close the final plat public hearing.

Wayne SECONDED the motion.

The motion PASSED: 6 – 0.

Minutes of the May 27, 2015 Meeting

Jason MOVED to approve the minutes.

Bill SECONDED the motion.

The motion PASSED: 4 – 0.

Wayne and Sara abstained.

The meeting adjourned at approximately 8:56 pm.

Submitted by,
Melissa Manka, Planning Coordinator