

TOWN OF WESTFORD
PLANNING COMMISSION MINUTES
Minutes for May 5, 2015 Meeting
Approved May 19, 2015

Commission/Board Members Present: Wendy Doane, Gordon Gebauer, Seth Jensen and Mark Letorney.

Absent: Jeremy Berger.

Also present: Melissa Manka (Planning Coordinator), Bob Heiser and Pat Haller.

The meeting began at 6:08.m.

Brookside Road Conceptual Plan

The Planning Commission discussed the proposal in further depth.

They agreed that a Coordinating Committee comprised of a diverse group of public and private interests should be formed to act a project lead.

Melissa said the Planning Commission could then focus solely on the Town Center Area wastewater studies and applying for Village and Neighborhood Designation. She added the Amy from Stone Environmental would be attending the upcoming Planning Commission meeting to answer their wastewater questions.

The Commission asked Melissa to develop a build out analysis for the T5, T4 and T3 Brookside Road Area using the proposed transect densities and calculate the necessary wastewater capacity needed to serve said densities, assuming 4 bedroom single family residences.

Bob reviewed the possible scenarios and associated maps with the Commission and all agreed that Scenario #1 was the most reasonable option.

Bob said he would set up a meeting with VHCB to review the scenarios as well as begin the process of contracting with an appraiser.

Pat will set up the first Coordinating Committee meeting within the next week or two.

Citizens to be Heard, Announcements & Other Business

There were no citizens to be heard and/or other business to be discussed.

The meeting adjourned at approximately 9:37 pm.

Submitted by,
Melissa Manka, Westford Planning Coordinator