

TOWN OF WESTFORD
PLANNING COMMISSION MINUTES
Minutes for November 3, 2014 Meeting
Approved November 19, 2014

Commission/Board Members Present: Jeremy Berger (Chair), Wendy Doane, Gordon Gebauer and Mark Letorney.

Absent: Seth Jensen.

Also present: N/A

The meeting began at 7:05 p.m.

Town Common Boundary Update

Gordon informed the Commission that there weren't any new updates regarding the Town Common boundary, but he would contact Melissa to discuss the prospect and Warren Robenstien to request an update.

Town Common Wastewater Disposal Update

The Planning Commission discussed the cost estimate for the community wastewater system survey, topography and field work at the White Church property. Furthermore, they discuss the timing for the Spiller property wastewater system permitting and building demolition. The Commissioners agreed that the capacity located on the White Church property should be further researched and pursued while maintaining the existing capacity on the Spiller property.

2015 Town Plan Amendments

The Planning Commission reviewed draft chapter 7 and made minor revisions.

Planning Commission Work Plan

The Planning Commission reviewed and made minor changes to their work plan. They stated the Town Plan needs to take priority over the Unified Regulations at the moment and the Commission needs to spend time developing newsletter topics.

Minutes of the October 21, 2014 Meeting

Gordon MOVED to approve the minutes.

Wendy SECONDED the motion.

The motion PASSED: 3 – 0.

The meeting adjourned at approximately 8:30 pm.

Submitted by,
Melissa Manka, Westford Planning Coordinator