

TOWN OF WESTFORD
PLANNING COMMISSION MINUTES
Minutes for October 6, 2014 Meeting
Approved *****, 2014

Commission/Board Members Present: Jeremy Berger (Chair), Wendy Doane, Seth Jensen and Mark Letorney.

Absent: Gordon Gebauer.

Also present: Melissa Manka (Planning Coordinator).

The meeting began at 7:08 p.m.

2015 Town Plan Amendments

The Planning Commission reviewed chapters 1, 2, 3 and 9 of the draft 2015 Town Plan and made minor revisions. The Commission also reviewed the draft childcare and waste disposal sections for incorporation into chapter 7. Furthermore, the Commission suggested the following implementation strategies be included in the 2015 Town Plan: survey residents in order to understand their interest in and possible use of bussing services to the metro area, investigate municipal facility needs and locations within the Town Common Area, and create a resource for residents interested in using their land for agricultural purposes. The Planning Commission agreed to incorporate Mark's rural character definition and Agriculture and Silvicultural section into Chapter 4.

Planning Commission Work Plan

The Planning Commission reviewed their work plan and slightly revised the Town Plan schedule. Wendy will write next month's newsletter article. The topic will be the September AFR 2 workshop and Town Plan amendments.

Minutes of the September 22, 2014 Meeting

Mark MOVED to approve the minutes.

Wendy SECONDED the motion.

The motion PASSED: 3 – 0.

Seth abstained.

The meeting adjourned at approximately 9:08:40 pm.

Submitted by,
Melissa Manka
Westford Planning Coordinator