

TOWN OF WESTFORD
DEVELOPMENT REVIEW BOARD MINUTES
Minutes for Monday, September 9, 2015
Approved on October 14, 2015

Board Members Present: Wayne Brown, William Cleary, Sara DeVico, Jason Hoover, Eric Jacobsen and Matt Wamsganz (Vice-Chair),

Board Members Absent: Tony Kitsos.

Also Present: Melissa Manka (Planning Coordinator), David Miskell and Jeffrey Hutchins.

Sketch Plan for a 2-Lot Subdivision– Jeffrey & Anna Hutchins Property (200 acres)
Jeffrey Hutchins and David Miskell (consultant) were present.

The DRB made the following determinations/suggestions:

1. **Waivers.** The applicant may formally request a Lot 2 survey waiver per 5.3.2.
2. **Building Envelope.** The applicant may depict a BE encompassing land north west of existing development on Lot 1 which is large enough to accommodate an agricultural structure.
3. **Emergency Vehicles Access.** A turn around will be depicted near the proposed Lot 2 dwelling in addition to the pull offs proposed on either side of Morgan Brook.

Minutes of the August 12, 2015 Meeting

Sara MOVED to approve the minutes.
Matt SECONDED the motion.
The motion PASSED: 5 – 0.
Jason abstained.

Minutes of the August 17, 2015 Meeting

Jason MOVED to approve the minutes as amended.
Matt SECONDED the motion.
The motion PASSED: 5 – 0.
Eric abstained.

Other Business, Citizens to be Heard & Announcements

The DRB reviewed Town Attorney opinions and decided to discuss them at a later date with a full board.

The meeting adjourned at approximately 8:21 p.m.

Submitted by,
Melissa Manka, Planning Coordinator