

SELECTBOARD MEETING
January 22, 2015

Present: Bob Bancroft Brent Meacham
 Alex Weinhagen Nanette Rogers
 Dave Adams Diane Forsey

Guests: None

The meeting was called to order at 7:04 p.m.

CHANGES TO AGENDA

Alex Weinhagen made a motion to add a request to replace a mailbox to the agenda, seconded by Dave Adams. Motion passed: 3-0.

ROAD FOREMAN

Alex Weinhagen made a motion to approve the January 22, 2015 through February 4, 2015 Road Schedule, seconded by Dave Adams. Motion passed: 3-0.

The Town Office has received phone calls regarding mailboxes being hit by plows. The Town has a Winter Road Policy that states mailboxes will not be replaced. Brent has repaired a few. The Board cautioned Brent on how many he repairs and suggested he have some sort of policy (e.g. elderly person) for those that he does.

HIGHWAY MILEAGE CERTIFICATE

The Board signed the highway mileage certificate. There were no changes.

FY'15 HIGHWAY BUDGET STATUS

The Board is concerned with the status of the highway budget. Based on the current financial report, expenditures have surpassed where it should be for the time of year resulting in a shortage of funds to get through the remainder of the fiscal year. They would like Brent to keep track of expenditures and submit a report at the end of each month for the remainder of the fiscal year. They would also like him to identify items that he is finished making purchases for, as well as items that are essential services for keeping the roads open, such as labor, materials and truck maintenance. This will help the Board and Brent in making decisions and staying within budget for the remainder of the fiscal year.

PUBLIC COMMENT

There was no public comment.

MINUTES

Alex Weinhagen made a motion to approve the following minutes:

- December 8, 2014 as written
- December 11, 2014 as amended
- December 18, 2014 as written
- January 2, 2015 as amended
- January 7, 2015 as written
- January 8, 2015 as amended
- January 12, 2015 as written

Seconded by Dave Adams. Motion passed: 3-0.

PERSONNEL POLICY

The final item that needs to be decided is on how many sick days employees will be allowed to carry over. After a brief discussion the Board felt 30 days would be sufficient and a number that the employees would be satisfied with.

Alex Weinhagen made a motion to approve the Personnel Policy with all the changes that have been made over the past several months, seconded by Dave Adams. Motion passed: 3-0.

FY'14 & FY'16 BUDGETS

The Board discussed the FY'14 budget deficit. Based on reports, the Town has an \$18,040.79 deficit from FY'14. VLCT has advised that the Town can make up for the deficit in the current budget however the Board has to identify how it will be done. A meeting was scheduled for Monday morning to discuss this in more detail and to have the bookkeeper present.

TOWN MEETING WARNING

This item was tabled.

CAPITAL BUDGET

Nanette advised that items under \$5,000 have been removed. This was done based on a suggestion from Regional Planning. The Board reviewed and approved the 5 year Capital Budget that will appear in the Town Report. Alex would like to review the Capital Budget and revise the format. He agreed to assist Nanette with this sometime after Town Meeting but before budget season.

WIFI AT TOWN OFFICE

Alex advised that Matt Fargo's business does not provide the service of pulling cable for the wireless access point. Matt did think the price quoted was a little high. Given the FY'14 budget deficit and the status of the current budget, the Board did not approve this unbudgeted expense for the current fiscal year.

2015 SCHOOL ZONE SAFETY INITIATIVE

This item was put on the agenda based on an email advising the school was selected. However the Town has not heard if the school will accept. Nanette will follow up with the principal.

DAMAGED MAILBOX

Dick Lees emailed the Board to advise that his mailbox has been struck three times recently causing significant damage to the post. He feels the town should replace it if it is struck again.

ACCOUNTS PAYABLE & PAYROLL WARRANTS

The Board approved the accounts payable and payroll warrants.

EXCESS WEIGHT PERMITS

The Chair signed Excess Weight Permits for Scott Brown and Bundy's Sewer and Drain.

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ADJOURN

The meeting adjourned at 8:31 p.m.

Respectfully Submitted,

Robert L. Bancroft, Chair
Selectboard

Nanette Rogers
Town Administrator