

SELECTBOARD MEETING
June 15, 2015

Present: Alex Weinhagen Brent Meacham
 Casey Mathieu Sue Adams

Guests: See attached list

The meeting was called to order at 7:04 p.m.

CHANGES TO AGENDA

The following change was made to the agenda: Sign Excess Weight Permits

PUBLIC COMMENT

There was no public comment.

MINUTES

Alex Weinhagen made a motion to approve the June 4, 2015 minutes as amended, seconded by Casey Mathieu. Motion passed: 2-0.

DRIVEWAY RELOCATION REQUEST

Art Woolf originally presented his request of moving his driveway 10ft at the May 28, 2015 meeting. According to isolation distance requirements, moving the driveway 10ft meets the distance criteria. As such, Alex is inclined to approve the request within the Town's ROW. However, given that Art's neighbor, Adam Bagdon, requested all dialogue be postponed until Adam can be present, Alex Weinhagen made a motion to table discussion until the July 9th meeting. Casey Mathieu seconded. Motion passed 2-0.

ACCESS PERMIT

An access permit was submitted for an agricultural use on Woods Hollow Road for the purpose of logging. The access will need a culvert. This culvert needs to be removed once logging is complete. Alex Weinhagen made a motion to approve the permit with these conditions, seconded by Casey Mathieu. Motion passed 2-0.

ROAD SCHEDULE

Casey Mathieu made a motion to accept the Road Schedule for June 15, 2015 – July 9, 2015. Alex Weinhagen seconded. Motion passed 2-0.

FY'15 HIGHWAY BUDGET STATUS

The Board reviewed the highway expenses and revenue. There is approximately \$30,000 left in the budget for this fiscal year. In order to meet one more payroll and to pay remaining bills within this fiscal year, Alex asked Brent to hold off buying chloride until after July 1st.

WESTFORD MILTON ROAD REPAVING PROJECT

Brent was not able to contact a CCRPC representative to obtain information regarding Complete Streets. He received one paving estimate from Pike Industries for a total bid price of \$211,746.08. This exceeds what the Town has budgeted for the project by \$21,000. The Board decided to postpone discussion of whether to go over budget until all three Board members are present. Alex asked Brent to follow up with the CCRPC representative and to get at least one more bid prior to the July 9th meeting.

FY'15 BUDGET STATUS

The Board reviewed expense and revenue reports to date. Nanette Rogers will let the Board know where we stand on anticipated expenses through the end of this fiscal year.

ACT 148 & TRASH/RECYCLING DATA

Jane Gauthier from Gauthier Trucking was present for this discussion. Gauthier Trucking had recently provided the Board with Westford's trash and recycling data. This data was gathered over a 6 week period in the spring and shows Westford residents are meeting the CSWD/State of Vermont goal for trash disposed per person per day. It also shows that residents are recycling at a rate just under the county residential rate. Discussion ensued about the various unit-based options that Nancy Plunkett of CWSD recommended and the logistics of charging residents for trash disposal that exceeds a yet to be determined limit. Jane pointed out that there are 11 Westford roads whereby residents bring their garbage and recycling to one central spot for collection. If one of these residents goes over the disposal limit, it would be difficult to determine which resident that is. Alex asked Jane to provide the Board with a proposed amount for stickers/tags and the cost of weekly recycling. Nanette Rogers will provide data on the 11 roads where there is communal pick-up. Alex asked that further discussion be postponed until the July 9th meeting agenda.

SPILLER HOUSE – ABATEMENT OF ASBESTOS & DEMOLITION PROJECT

The Board decided to individually do site visits of the property before deciding the time line of demolition. Alex asked that this be tabled until the July 9th meeting.

SHERIFF & STATE POLICE – LAW ENFORCEMENT CONTRACTS FOR SERVICES

Casey Mathieu made a motion to authorize Alex to finalize the contract with the Sheriff's contract, seconded by Alex Weinhagen. Motion passed 2-0.

SANDY KNOLL DEVELOPMENT ACT 250 APPLICATION – MUNICIPAL IMPACT QUESTIONNAIRE

The board discussed whether completing this questionnaire ahead of our local review process (DRB) was a good idea. It was decided that if it helps speed up the process for the applicant, the Board might as well complete it. Alex agreed to forward the questionnaire to the other Board members to review in advance of completing it at the July 9th meeting.

DOG WARRANT

The Board signed the warrant allowing the Dog Warden to take action against owners of unlicensed dogs.

ACCOUNTS PAYABLE & PAYROLL WARRANTS

The Board approved the accounts payable and payroll warrants. Alex Weinhagen made a motion to authorize Casey Mathieu to sign the next warrant prior to the July 9th meeting. This warrant will reflect the end of the fiscal year. Casey Mathieu seconded. Motion passed 2-0.

CORRESPONDENCE

Bree Drapa of the Westford Public Library emailed the Board with concerns about damage to the library parking lot after recent storms. There is significant washout of material into the wetland behind the library and a crevice is forming in the middle of the lot. Alex asked Brent to determine if re-grading the entire lot will fix the washout problems. He also asked Brent to see if something can be put placed at the edge of the parking lot to prevent further erosion of the steep slope into the ditch.

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EXCESS WEIGHT PERMITS

The Chair signed Excess Weight Permits for Tremblay Construction and J. Roberts Excavation.

EXECUTIVE SESSION

The Board deemed it unnecessary to enter Executive Session for the discussion of town staff salaries.

FY'16 SALARIES

Alex Weinhagen made a motion to approve the salaries as written on the spreadsheet dated December 19, 2014. Casey Mathieu seconded. Motion passed 2-0.

ADJOURN

The meeting adjourned at 8:59 p.m.

Respectfully Submitted,

Alexander Weinhagen, Chair
Selectboard

Sue Adams
Assistant Town Clerk

