

SELECTBOARD MEETING
September 26, 2016

Present: Dave Adams Brent Meacham
 Casey Mathieu Nanette Rogers
 Dave Tilton

Guests: See List

The meeting was called to order at 7:00 p.m.

CHANGES TO AGENDA

The following changes were made to the agenda: added Excess Weight Permits, Woods Hollow Road Safety Concern and Fire Dept. Fire Alarm to the discussion section.

PUBLIC COMMENT

There was no public comment.

MINUTES

Dave Tilton made a motion to approve the September 8, 2016 minutes as written, seconded by Casey Mathieu. Motion passed: 3-0.

BIDS FOR NEW FIRE TRUCK

John Quinn, Steve Willard, bill Fay, Daniel Gwozdz and Marshall Bushey were present to discuss bids for the new fire truck. The Fire Department solicited bids from four vendors. One bid was received from Desorcie Emergency Products in the amount of \$308,621. This amount is under the maximum approved by the voters in March. The Fire Department plans to sell the current truck by private sale because they will get a better price than a trade in. Casey stated that Brent may be interested in the old truck because he would like a pumper to use when to keep dust down while doing road construction.

John advised that there is approximately \$60,000 in the Capital Reserve Fund, which will be used toward the purchase. The vendor will pay 3% interest on whatever the Town puts down as a down payment. John would like to know if the Town is receiving interest on its funds, and if so, how much. It makes sense to put a down payment on the truck if the rate of return is better than what the Town is receiving.

The Fire Department asked the Selectboard if it was okay to move forward with negotiating a sales contract. The Board approved moving forward.

FIRE DEPARTMENT FIRE ALARM SYSTEM UPDATE

Steve Willard advised that the current system quoted for the town garage is geared more toward security. The Fire Department is looking for a system that will detect fire/hot temps and low temps. This is what the old system was designed for. Casey advised that the current system proposed has high and low temp sensors but it is not a fire system. Based on his information, the system needed to meet building codes starts in the \$10,000 range. He has suggested that the Town move forward with the system that is being proposed and budget for an upgrade in the next year.

Steve advised that the sensors for the system being proposes has limitations. The Fire Department does not think the vendor came out to look at the existing system. Casey will call the vendor and schedule a site visit. He explained that a system to meet code needs to be engineered and approved by the Fire Marshall prior to installation. The Board and Fire Department discussed

possibly installing the system in phases if the cost of the system is beyond what the Town and Fire Department have funds for right now.

BIDS FOR REPLACING LIBRARY SEPTIC TANK

Bids for replacing the library septic tank were due 4pm, September 15th. Four bids were received.

Hungerford Construction	\$7,800
J. Hutchins, Inc.	\$8,250
EcoSolutions	\$11,500
Dirt Tech Company	\$14,416

The Board reviewed the bids. Casey is familiar with all the companies and advised that they are all reputable.

Dave Tilton made a motion to accept the bid submitted by J. Hutchins, Inc. based on the bid amount and because the owner of the company is a Westford resident, seconded by Dave Adams. Motion passed: 3-0.

SPILLER LOT REAL ESTATE LISTING

Dave A. provided an update on the real estate listing of the Spiller property. Dave A., Heather Armata and Melissa Manka met with the Fleurys to discuss their interest in purchasing the property. Part of the discussion included granting an easement to the Town if the Fleurys purchase the property. The Fleurys have been given two weeks from September 26th to advise if they want to purchase the property or not. If not, the Town will move forward with publicly advertising the property.

UPDATE ON TREASURER NOMINATION COMMITTEE

Dave A. advised that Linda Hardy is willing to stay on in a remote capacity however she doesn't live in Vermont year round. After some discussion with Linda and Kaye Alexander, the plan is to move forward to find a new Treasurer who can work from home if desired however be able to work periodically from the office. The Nomination Committee is meeting October 1st to draft the advertisement and tie up loose ends before announcing the opening.

ROAD SCHEDULE

Casey Mathieu made a motion to approve the September 25, 2016 through October 8, 2016 Road Schedule, seconded by Dave Tilton. Motion passed: 3-0.

Brent advised that most of the repair work on the loader is complete. He is waiting for some parts to finish the job.

Dave T. expressed his desire to discuss Brent working on evenings and weekends and not being paid. Dave wonders how complicated it would get if something did happen. Dave A. advised that the Town had received an opinion from the attorney advising that as long as Brent is performing his Road Foreman responsibilities, the Town would be covered if anything were to happen.

WOODS HOLLOW ROAD SAFETY CONCERN

Larry Reynolds contacted Dave Tilton to express a safety concern on Woods Hollow Road. There have been several instances where a person exiting the lower driveway had a near miss with an accident. This is due mostly to cars passing other cars while traveling north. Brent advised that he installed "Do Not Pass" signs last week.

ACCOUNTS PAYABLE & PAYROLL WARRANTS

The Board approved the accounts payable and payroll warrants.

CORRESPONDENCE

The Committee for the Jackson Farm and Forest Project submitted an article for the October Newsletter. Nanette wanted the Board to decide if it was appropriate to put in the newsletter because the article asks voters to vote yes. Dave A. advised that he had a meeting prior to this one and the Committee is going to remove the "voting yes" language. The Board agreed that the original language was not appropriate and were glad the Committee is making the change.

EXCESS WEIGHT PERMITS

The chair signed excess weight permits for Ted Pelkey and Frank E. Dodge & Son.

ADJOURN

The meeting adjourned at 7:54 p.m.

Respectfully Submitted,

David E. Adams, Chair
Selectboard

Nanette Rogers
Town Administrator

TOWN OF WESTFORD
SELECTBOARD MEETING
GUEST LIST

Date: September 26, 2016

Name (please print)

Address

Steve Willard

191 Old Number 11 Rd

BILL FAY

27 OSWORN HILL RD.

DANIEL GWOZDZ (WFD)

222 CAMBRIDGE GLEN RD, CAMBRIDGE

JOHN QUINN

401 Old #11 Rd, Westford

Marshall Bushby (WFD)

21 School St fairfax