

SPECIAL SELECTBOARD MEETING
November 16, 2016
Draft Minutes

Present:	Dave Adams Casey Mathieu Dave Tilton	Brent Meacham Sue Adams
Guests:	Greg Barrows	David Gauthier

The meeting was called to order at 6:00 p.m.

HIRING TREASURER

The Board received the Treasurer Nominating Committee's report recommending Greg Barrows for the Treasurer job. The Board interviewed Greg. Dave Tilton asked Greg if taking the job might be too demanding considering he already has a full time job. Greg responded it would not be too demanding. Greg explained he's been working for the UVM Medical Center for 20 years and in his current position for 9 years, and by this point has refined the process of his duties in order to maximize efficiency. He added he does not work on nights, weekends or holidays. Furthermore, his UVM Medical Center boss is aware that Greg will need to tweak his schedule occasionally in order to be here during office hours (e.g., during audits). Dave Adams reiterated a few points: the position is a part-time job; it pays \$10,000 per year; that the current Treasurer, Linda Hardy, contends the duties can be done in fewer hours than indicated in the past; and that Dave would like Greg to produce very simple executive summaries so the Board can ascertain quickly whether things are fiscally good or bad, and if bad, to what specific line items the Board may need to pay close attention.

CULVERT ON OLD STAGE ROAD NEAR KAREN MUNSON'S

Casey did a site visit earlier in the day. It was raining. He reports there is no indication the culvert was ever set too high, which is what Brent has maintained all along. Dave Tilton concurred. Dave Adams concluded the town will not reset the culvert. A letter will be sent to Karen informing her of this.

PUBLIC COMMENT

David Gauthier did his own site visit of the Old Stage Road culvert and noticed there are cut limbs from a nearby pine tree on the ground where the water should flow. He said the limbs are acting like a beaver dam. He suggests the area be raked for optimal water flow.

David Gauthier brought up a concern over the pond on Karen's property. He says it's green in color and is posing a health hazard, especially for property downstream where it flows. He thinks there is too much pig manure in the water and that it should be fenced off. He would like the Board to address this problem. Dave Tilton suggested David call the Director of Environmental Conservation with his concern, but cautioned him that when it comes to agriculture, the State tends to be lenient. Dave Adams and Casey wondered whether this a matter for the Town Health Officer. Dave Adams asked that this discussion be put on the agenda for the next Board meeting.

David Gauthier's final public comment was a shout out to Brent for fixing a Brookside Road culvert that was causing a back-up of water by a section of the historic stonewall across from the school.

DATA ENTRY OF ROAD PROJECTS

Dave Adams asked Brent for an update. Brent reports that MJ (Westford Bookkeeper) will photocopy 2 years' worth of road crew time sheets when she has the time. Once Brent has this

information, he will hire someone to do the data entry. He does not foresee this as a 40 hour per week job. He thinks the hiree will work several hours at a time, until such time the job is done. Dave Adams asked that this be kept on the agenda for the next meeting. Specifics such as pay and hiring protocols still need to be worked out.

EXECUTIVE SESSION

At 6:28 p.m. Dave Adams made a motion to enter Executive Session to discuss the appointment of the Treasurer, seconded by Casey Mathieu. Motion passed: 3-0. People in attendance were Dave Adams, Casey Mathieu and Dave Tilton. The Board exited Executive Session at 6:29 p.m.

Casey Mathieu made a motion to appoint Greg Barrows to the position of Town Treasurer, seconded by Dave Adams. Motion passed: 3-0.

ADJOURN

The meeting adjourned at 6:32 p.m.

Respectfully Submitted,

David E. Adams, Chair
Selectboard

Sue Adams
Asst. Town Clerk