

<u>Company</u>	<u>Town</u>	<u>BMHS</u>	<u>Brookside</u>	<u>Richardson</u>	<u>Cloverdale</u>	<u>Total</u>
Fresh Winds	\$3,000	\$600	\$1,250			\$4,850
Jeremy Ross	\$2,970	\$945	\$1,813	\$1,093	\$1,475	\$8,296
Poor Boys Property Maint.	\$3,500	\$500	\$1,200	\$800	\$800	\$6,800
Robert & Sons Lawn Care	\$2,500	\$400	\$500	\$700	\$600	\$4,700

The choices were narrowed to Robert & Sons Lawn Care and Poor Boys Property Maintenance. A Board member knows Robert & Sons to be a large and reputable company.

Dave Tilton made a motion to award the mowing contract to Robert & Sons Lawn Care for the town properties, Brick Meeting House, and the three cemeteries conditional on satisfactory reference checks, seconded by Dave Adams. Motion passed: 3-0.

PEDESTRIAN PATH EASEMENT – REQUEST FOR FUNDS

The Hallers are willing to grant a 20 foot wide pedestrian path easement to the town. The easement would be located on their 45 acre river front property, which is located north of the school and town properties. This is one of the pieces needed to connect the town common to the town and school trails. Melissa is requesting \$1,000 for the Town's attorney to conduct a title search and to draw up the easement.

Casey Mathieu made a motion to approve expending up to \$1,000 for the town attorney to conduct a title search and draw up an easement for the pedestrian path offered by the Hallers, seconded by Dave Tilton. Motion passed: 3-0.

MUNICIPAL PLANNING GRANT RESOLUTION

Due to a change in the members of the Selectboard, resolution updating the board members was needed for the Municipal Planning Grant the Town was awarded. The Board adopted and signed the resolution.

SPILLER PROPERTY DEMOLITION

Until such time the septic options for the town office and library are resolved, the Town cannot demolish the house on the Spiller lot. Melisa is obtaining costs to run infrastructure from the town office and library to the Spiller lot and the White Church. If the systems are connected to the system on the Spiller property, the house could be demolished. Casey pointed out that it may make sense to do this when the tank at the library is being replaced.

REQUEST TO USE COMMON AND GAZEBO FOR WEDDING

The Selectboard and Town Common Committee received a request to use the common and gazebo for a wedding in September. Nanette advised that she information the requestor that the common will still be open to the public because it cannot be used for private use. The Town Common Committee has approved the request. If approved by the Board, the rules for the common will be provided.

Casey Mathieu made a motion to approve usage of the town common and gazebo for a wedding, seconded by, Dave Tilton. Motion passed: 3-0.

CCRPC CLEAN WATER ADVISORY COMMITTEE

The Chittenden County Regional Planning Commission (CCRPC) is looking for a Westford person to serve on the Clean Water Advisory Committee, and its subcommittee, MS-4 (Municipal Separate Storm Sewer System). Dave Tilton originally volunteered to serve on this committee, however due

to changes in his schedule, he is unable to serve. Dave advised he will contact the Planning Commission to see if one of their members is interested.

EMPLOYEE PERFORMANCE REVIEW SCHEDULE

The Board decided to have two performance reviews prior to the next meetings commencing with the next meeting until all reviews are complete. Nanette will set up the schedule and contact employees.

OPTIONS FOR USE OF SCHOOL DISTRICT PROPERTIES

Dave Adams reviewed the options provided by the town's attorney for the land the school building is located.

The first option is to convey the 50 acre parcel (parcel #3) with the trails to the Town. The school would retain parcels #1 (building and 14 acres) and #2 (15 acres).

Option 2 splits parcel #2, resulting in 2 lots. One to be retained by the school, and the other to be conveyed to the Town along with parcel #3. The lot retained by the school would include all the road frontage and sports fields. The lot conveyed to the town would not have road frontage (frontage would be gained from merging with a 20 acre lot already owned by the Town). The Town's attorney advised this option could cost as much as \$10,000, especially if Act 250 needs be involved.

Both options will require easements for both entities, as well as usage agreements.

It was pointed out that there could be a third option, for parcel #2 and parcel #3 to be conveyed to the Town. Dave Adams stated this was discussed with the Town's attorney however he does not recall why the attorney didn't feel it was a viable option. He will confer and ask to have the third option to be added.

The public meeting will be held May 9th, 7pm at the school.

RESIGNATION FROM DEVELOPMENT REVIEW BOARD

Dave Tilton made a motion to accept Eric Jacobsen's resignation from the Development Review Board, seconded by Casey Mathieu. Motion passed: 3-0.

The Board expressed their gratitude for Eric's service.

ROAD SCHEDULE

Dave Adams made a motion to approve the April 14, 2016 through April 27, 2016 Road Schedule, seconded by Dave Tilton. Motion passed: 3-0.

Brent advised that the 2005 International has an excessive amount of blow by. Over the past few years, the Town has spent a considerable amount of money repairing this truck. It's due to be replaced in 2017, however Brent would like to replace it this year instead of the 2001 International. A new truck will cost approximately \$169,000 after trade in. The vendor has a truck with a body already. The Town could have it for July 1st. If a new truck has to be ordered, it won't be available until November. Dave will discuss the finances with the Treasurer.

ACCOUNTS PAYABLE & PAYROLL WARRANTS

The Board approved the accounts payable and payroll warrants.

CORRESPONDENCE

Dave Adams and Casey Mathieu provide updates on email discussions with the Fire Department about using their Comcast Internet service. The Fire Department is amenable to the town garage using these services and paying for their share. The Internet package may need to be upgraded.

EXCESS WEIGHT PERMITS

The Chair signed excess weight permits for J. Roberts Excavating, L.W. Young Excavating, Keenan Construction, Limlaw Chipping & Land Clearing, Premier Paving, Curtis Lumber, Don Weston Excavating, J.D. Bedell Excavating, Lyman Excavating, Fresh Water Haulers, Ormond Bushey & Sons, Brian Lyman, Cain Transport, Spafford & Sons, Romeo Blair and Gauthier Trucking.

ADJOURN

The meeting adjourned at 9:07 p.m.

Respectfully Submitted,

David E. Adams, Chair
Selectboard

Nanette Rogers
Town Administrator

TOWN OF WESTFORD
SELECTBOARD MEETING
GUEST LIST

Date: April 14, 2016

Name (please print)

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