

## **Recreation department meeting July 19, 2016 meeting minutes:**

**Attendance:** Bekah, Danielle, Martha, Greg and Nancy

### **Wrap up:**

net from 4<sup>th</sup> of July was 190.00 Next year Library has asked for a port a potty to be rented. Rather than the additional expense we would try to redirect people to red brick meeting house for facilities

Kids Yoga and restorative yoga programs cancelled for lack of interest could be due to coinciding Art adventure program.

### **Underway:**

Summer soccer-\$325.00 (14 signed up)

Art adventures \$380.00 (11 signed up)

Geocaching-initially 3 booklets signed out. Now have total of 8

### **Upcoming:**

Soccer Camp-11 participants (165.00) only keeping 15.00 to offset coaches fee

Viking Camp: 4 signed up (140.00) will still run even though minimum was 5.

Looking ahead:

Fall soccer: greg and Danielle will team coach ½ program still looking for coaches or pre k/K

Amazing damsels adult program. Photographic review of damsel flies and dragon flies

Compost alive: learn composting methods with hand out.

### **In progress:**

Meeting with Marcie (principal of westford elementary) august 17<sup>th</sup> to discuss after school programs

Senior read-interested in reading at school to younger students

Book club- maybe a club during lunch break with older kids

Movie critic club-after school with school age kids- maybe after school on Fridays to work around Athletic programs

Meeting with Gerry and Rich-still no date after several attempts to schedule

Hayrides-Martha will contact Karen Munson to see if she would donate her time and team to community benefit

Horseback riding for teens- Longworth Farm will coordinate and submit program outline and fees. Goal is for her to run the full program with no need for Rec member in attendance

Garden club: helping get a group of students to form a club to help with the westford school garden throughout the year.

**Additional topics:**

? what would the liability of adding a teen member to the rec committee Bekah will investigate if it is possible and what the criteria would be.

Instituting Parent letter: for benefit of coaches and parents -what to bring, times, expectations for each program.

Player/Parent code of conduct letter: need to add to programs for respect

Town notified they will provide \$3500.00 each year over next two years to help fund purchase of a new snowmobile for rec dept to maintain ski trails.

Restructuring the funds allocation as outline form the town for Rec funds and expenditures. Determine who rec dept coordinator is paid by and how to apply as a town employee by contract, also discuss roll over of certain funds within rec dept capital account.

Budget –establish a true budget and submit to town.

Fund raising ideas for scholarship program: have voluntary donation bucket at town events for community to help fund programs and scholarships. If successful possibly establish an educational scholarship based on rec dept participation.

Dunking booth-Bekah found someone who can repair. Is it worth and where can it best be used?

Final: approval for Bekah to attend VRPA- Conference on recreation. All members in attendance approved the program fee.