

MARTEL LOT (14.5 ACRES)

Realtor Heather Armata was present to discuss with the Board a listing price based on a market analysis she conducted and discussing the property with Melissa Manka, Planner. Stuart Race has expressed an interest in purchasing the property. He owns 11 acres with a right of way, which abuts the Town's parcel. Mr. Race's property is open and according to maps consists of ag soils likely will support wastewater capacity. With the addition of the Town's lot, he has the potential of creating three lots. Based on the information Heather is recommending listing the property for \$20,000 - \$25,000.

Casey Mathieu made a motion to list the 14.5 acre Martel lot at \$25,000, seconded by Dave Tilton. Motion passed: 3-0.

Heather will send the listing paperwork to Casey and will contact Mr. Race once the paperwork is completed.

CONSERVATION COMMISSION – SNOWMOBILE PURCHASE

Joel Fay advised that the Conservation Commission has found a rebuilt snowmobile for \$1,000. The Commission would like to purchase this snowmobile in addition to the one the Rec Department is purchasing to be used as a backup for grooming trails. The Conservation Commission has \$400 in the current budget and can use \$600 from the next budget.

Casey Mathieu made a motion to approve the Conservation Commission spending \$1,000 to purchase a snowmobile with \$400 coming from the FY17 Conservation Commission budget and \$600 coming from the Contingency Fund, which will be reimbursed from the FY18 Conservation Commission budget, seconded by Dave Tilton. Motion passed: 3-0.

DELINQUENT TAX SALE

Marge McIntosh, delinquent tax collector, was present. Marge is seeking permission from the Selectboard to engage in legal counsel for the purpose of pursuing a tax sale on property owned by Robert Krosky. Approval by the Selectboard will allow for legal costs to be included in the bid process.

Dave Tilton made a motion to engage in legal council to assist with the Krosky tax sale, seconded by Casey Mathieu. Motion passed: 3-0.

2016 GRAND LIST CERTIFICATION

The Board signed a certificate stating that there are no appeals or suits pending with regard to the 2016 Grand List.

ENERGY COMMITTEE APPOINTMENTS

The Planning Commission is recommending that Steve Knight, Michelle DaVia, Steve Casey, Zack Tyler, John Doty, Sara DeVico and Greg Baker be appointed to the Energy Committee to assist the Planning Commission with the creation of an Energy Plan as set forth in Act 174. Conformance with Act 174 will provide the Town leverage during PSB hearings regarding the location of commercial energy generation facilities.

Dave Tilton made a motion to appoint the individuals recommended by the Planning Commission to the Energy Committee, seconded by Casey Mathieu. Motion passed: 3-0.

ROAD SCHEDULE

Casey Mathieu made a motion to approve the February 23, 2017 through March 10, 2017 Road Schedule, seconded by Dave Tilton. Motion passed: 3-0.

Brent is meeting with a representative from the Better Backroads Program on February 23rd to discuss which roads to submit grant applications for. The work for these projects will bring the Town closer to being in compliance with the Clean Water Act.

The Ford F550 is being repaired after an accident that occurred the end of last week.

An employment offer has been made to an individual to serve on the road crew. Nanette advised that she has not heard from the person however the letter only went out just two days ago. She will call to confirm he received the letter and ask if he has any questions.

The roofing materials have been purchased. The roof will be replaced next week, as well as soffits, and the doors will be painted.

ACCESS PERMITS

Jesse Labrecque submitted two access permits for the 19.5 acre parcel he is purchasing, which is owned jointly by the Town and School District. The reason he submitted two access permits is because of the stream that divides the lot in half. Having two accesses would enable him to access different parts of the property without impacting the stream as well as having designated accesses if the property were subdivided. Brent advised that he has not inspected the two locations yet. Nanette suggested that the Board authorize a member to approve the applications after Brent approves them rather than wait for the next Selectboard meeting.

Dave Adams made a motion to authorize a Selectboard member to approve the applications after Brent approves them, seconded by Casey Mathieu. Motion passed: 3-0.

ROAD CREW MEMBER AND BENEFITS

The attorney working with the Town regarding Mark Brito's leave suggested the Selectboard affirm the decision at the last meeting to grant Mark leave with the following resolution:

WHEREAS Mark Brito was severely injured on January 2, 2017 in an incident that was not work related;

WHEREAS, the Family Medical Leave Act (FMLA) and the Vermont Parental Family Leave Act (VPFLA) allow up to 12 weeks of unpaid leave for employees who are seriously injured. However, these laws do not apply as the Town does not have the minimum number of employees for FMLA, and Mark Brito had not worked the minimum hours required for VPFLA;

WHEREAS, the Selectboard in recognition of the compelling circumstances of Mark Brito's injury wishes, nonetheless, to offer him leave;

IT IS HEREBY RESOLVED that Mark Brito may have up to 12 weeks of unpaid leave of absence during which time his medical insurance shall remain in effect as though he was regularly employed. In the event Mark Brito recovers in 12 weeks and can resume the responsibilities of his position, the Town may offer him a position if there is an opening, he is qualified, and the Town in its sole discretion determines that the offer is appropriate for its staffing needs. In the event that Mark Brito does not recover in 12 weeks or a position is not offered to him, the Town may terminate his employment.

Casey Mathieu made a motion to accept the resolution, seconded by Dave Tilton. Motion passed: 3-0.

ACCOUNTS PAYABLE & PAYROLL WARRANTS

The Board approved the accounts payable and payroll warrants.

CORRESPONDENCE

The Town received an email from Janice Hunt regarding the plow truck swooping onto her lawn and taking out the mailbox. Brent advised that the plow truck had met a car and the car did not move over far enough causing the truck move over

The Town received an email from Damien Larose expressing concern with the upkeep of the roads on the Underhill side of Westford. Brent advised the crew was late getting over to that side of town during that time frame.

EXCESS WEIGHT PERMITS

The Chair signed excess weight permits for Bourne's Energy, Energy Co-op of Vermont, P&P Septic, Spafford & Sons and Romeo Blair.

ADJOURN

The meeting adjourned at 8:10 p.m.

Respectfully Submitted,

David E. Adams, Chair
Selectboard

Nanette Rogers
Town Administrator

TOWN OF WESTFORD
SELECTBOARD MEETING
GUEST LIST

Date: February 23, 2017

Name (please print)

Address

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