

**SPECIAL SELECTBOARD MEETING
December 11, 2017**

Present: Casey Mathieu Nanette Rogers
Allison Hope Greg Barrows

Guests: None

The meeting was called to order at 8:11 a.m.

CHANGES TO AGENDA

There were no changes to the agenda.

**RESOLUTION REGARDING THE CONVEYANCE OF THE FORMER JACKSON
(GAUTHIER) PROPERTY TO THE TOWN**

Allison Hope made a motion to adopt the Resolution of the Town of Westford Selectboard, seconded by Casey Mathieu. Motion passed: 2-0.

**INTERIM MANAGEMENT PLAN AND BASELINE DOCUMENTATION REPORT FOR THE
MAPLE SHADE TOWN FOREST**

Allison Hope made a motion to approve the Interim Management Plan for the Maple Shade Town Forest and Baseline Documentation Report–Town of Westford and to authorize Allison Hope to sign the Interim Management Plan and Baseline Documentation Report, seconded by Casey Mathieu. Motion passed: 2-0.

**TITLE INSURANCE FOR THE PURCHASE OF THE JACKSON/MAPLE SHADE TOWN
FOREST PROPERTY**

Allison Hope made a motion to obtain Title Insurance for the Jackson/Maple Shade Town Forest property with coverage in the amount of \$250,000 for a fee of \$1,045 per previous Selectboard authorization, seconded by Casey Mathieu. Motion passed: 2-0.

**REQUEST TO WAIVE RECORDING FEES ASSOCIATED WITH THE CONVEYANCE OF
THE FORMER JACKSON (GAUTHIER) PROPERTY TO THE TOWN AND THE POULIOTS**

Request to waive recording fees associated with the conveyance of the former Jackson (Gauthier) property to the Town and the Pouliots, conveyance of conservation easements to Vermont Land Trust and the Vermont Housing Conservation Board, and the conveyance of recreation pathway easement and community wastewater disposal system easements from the Hallers to the Town.

The Selectboard feels the request is for a unique situation. The property being conveyed will be owned by the Town and be community land, and all the property involved will be conserved. Therefore, the Board agreed to waive the recording fees as requested.

Allison Hope made a motion to waive the Town, VLT, VHCB, the Hallers and the Pouliots recording fees associated with the Jackson Farm and Forest Project, seconded by Casey Mathieu. Motion passed: 2-0.

LOAN DOCUMENTS AND FINANCING FOR THE PURCHASE OF THE JACKSON FOREST

Allison Hope made a motion to adopt a Resolution to borrow \$144,500 from Community Bank, N.A. as presented, seconded by Casey Mathieu. Motion passed: 2-0.

Allison Hope made a motion to approve a Capital Improvement Note in the amount of \$144,500 to be paid in equal installments of \$28,900 commencing December 9, 2018 and continuing each year through December 9, 2022, seconded by Casey Mathieu. Motion passed: 2-0.

Allison Hope made a motion to approve the Capital Improvement Borrowing Tax Certificate regarding the Capital Improvement Note, seconded by Casey Mathieu. Motion passed: 2-0.

Allison Hope made a motion to authorize Greg Barrows to sign any and all finance documents requiring his signature as Treasurer with regard to the purchase of the Jackson Forest, seconded by Casey Mathieu. Motion passed: 2-0.

ADJOURN

The meeting adjourned at 8:28 a.m.

Respectfully Submitted,

Casey Mathieu, Chair
Selectboard

Nanette Rogers
Town Administrator