

SELECTBOARD MEETING
June 22, 2017

Present: Dave Tilton
Allison Weinhagen
Nanette Rogers

Brent Meacham
Greg Barrows

Guests: See attached list

The meeting was called to order at 7:05 p.m.

CHANGES TO AGENDA

The following changes were made to the agenda: deleted the town garage alarm system from the discussion section and added Warren Robenstein-survey of town common boundary and flag pole, added letter of intent for Municipal Roads Grants-in-Aid Pilot Project and permit to buy utility line in right of way on Brookside Road to the Road Foreman section, added Funding Contingency Fund to the Treasurer section and under correspondence, added emails received from Becky Roy and the Library.

PUBLIC COMMENT

There was no public comment.

MINUTES

Dave Tilton made a motion to approve the June 12, 2017 minutes as written, seconded by Allison Weinhagen. Motion passed: 2-0.

Allison Weinhagen made a motion to approve the June 13, 2017 minutes as amended, seconded by Dave Tilton. Motion passed: 2-0.

TED PELKEY – NOTICE OF VIOLATION

This item was not discussed because Mr. Pelkey did not attend the meeting.

WARREN ROBENSTEIN – SURVEY OF TOWN COMMON BOUNDARY

Warren Robenstein was present to discuss survey work he did for the Town of the Town Common boundary. Mr. Robenstein stated there has been a lack of communication between he and the Town. In addition, he has been experiencing problems with mail delivery.

Mr. Robenstein stated that he met with Melissa Manka and Ira Allen to discuss the Town Common boundary in April 2016. There were a few things that Mr. Robenstein agreed to do in order to proceed. Mr. Robenstein stated he did those things and waited for Melissa to contact him for a follow up meeting. He stated Melissa did not contact him. Mr. Robenstein has been asked to remove his survey markers because the Town did not find his survey satisfactory and has since hired another surveyor to conduct the work. Mr. Robenstein stated he has never abandoned a project. He would like to follow through with the project.

The Selectboard appreciated Mr. Robenstein's desire to follow through however relies on the members of Town commissions to make recommendations to the Selectboard. The Planning Commission recommended the Town move forward with surveying of the Town Common with a new surveyor. Mr. Robenstein advised he would remove his pins.

FLAG POLE

The Selectboard received a memo from the Common Committee requesting permission to install a flag pole between the library and town office, and to request all or partial reimbursement for the cost of installing the new pole and lighting. Realizing the Town has not budgeted funds for this expense, the Committee is not seeking reimbursement until FY'19.

The Board approved installing the pole in the proposed location however requested more concrete figures to review before deciding on contributing to the cost.

ROAD SCHEDULE

Allison Weinhagen made a motion to approve the June 22, 2017 through July 12, 2017 Road Schedule, seconded by Dave Tilton. Motion passed: 2-0.

EXCESS WEIGHT PERMITS

The vice-chair signed excess weight permits for Working Dog Septic, Thomas Barnhart, Barrett's Tree Service and Brian Lyman.

LETTER OF INTENT FOR MUNICIPAL ROADS GRANT-IN-AID PILOT PROGRAM

Regional Planning Commissions and the Dept. of Environmental Conservation are offering a pilot project to provide funding for municipalities to implement best management practices on municipal roads ahead of the forthcoming Municipal Roads General Permit. Focus will be on hydrologically connected road segments that do not currently meet standards. Towns who want to participate must send a letter of intent by July 5, 2017.

The Board approved and signed the letter of intent to participate.

PERMIT TO BURY UTILITY LINE IN RIGHT OF WAY ON BROOKSIDE ROAD

Pat Haller submitted a permit application to bury a utility line within the right of way on Brookside Road. The Board approved the permit.

FY'17 BUDGET STATUS REPORT

The Board and Greg reviewed the FY'17 budget. Greg projects that the combined total of the town and highway expenses will be approximately \$20,000 over budget. Some of the items contributing to the deficit are tax abatements, repairs on equipment and claims. It was noted that the majority of the claims were offset by insurance money. It was also noted that one of the FEMA grants for the Seymour Road bridge has been closed out, therefore the funds should arrive before the end of June which will offset the deficit.

CONTINGENCY FUND

Allison Weinhagen made a motion to transfer \$35,500 of the FY'16 surplus from the General Fund to the Contingency Fund, seconded by Dave Tilton. Motion passed: 2-0.

ACCOUNTS PAYABLE & PAYROLL WARRANTS

The Board approved the accounts payable and payroll warrants.

CORRESPONDENCE

The Board acknowledged an email from Becky Roy with regard to the discussion of berms on the roads. She feels the Town has not addressed the concerns brought to the Town's attention by her and her brother, Dick Lavallee. The Board disagreed stating that the concerns have been discussed at a couple of meetings and the work will be done. Brent pointed out that the excavator, which is the equipment used to remove berms, has been out of commission for approximately seven weeks.

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Becky also requested an explanation of why the Town has budgeted funds to outsource ditching. Brent explained that for many years the Town has been tackling critical spots. In order for the Town to meet the deadline to do the work for the General Roads Permit, the Town will need to outsource some of the work to free up the Road Crew to work on other projects.

The Board received an email from the Librarian asking if the rebar sticking out of the parking barriers can be trimmed because it is damaging vehicles. Brent explained that when vehicles hit the barriers it causes them to move a little which then causes the rebar to come up. He has pounded the rebar back in.

ADJOURN

The meeting adjourned at 8:12 p.m.

Respectfully Submitted,

David A. Tilton, Vice-chair
Selectboard

Nanette Rogers
Town Administrator

