

Brick Meeting House Society of Westford, Inc. Seeking Mowing Quotes For 2018 Season

Introduction

The Brick Meeting House Society of Westford, Inc. (BMHS) is requesting quotes for the 2018 mowing season for property located at 1685 VT Route 128 – East end of the Common (see map).

Services Required

1. Mowing and Trimming

Property requires weekly mowing. Trimming is not required weekly however the maximum amount of time between trimmings shall not exceed two weeks. The mowing schedule must take into consideration the 4th of July and shall be done in a manner that allows sufficient time for grass clippings to dry unless weather conditions make this impossible.

2. Spring Clean-up

Spring clean-up of the grounds are to be done prior to the mowing season. Spring clean-up consists of removing residual gravel from the lawn areas and large sticks/branches that have fallen during the winter.

Questions

Questions pertaining to this request shall be directed to Greg Barrows, Treasurer, at (802) 373-6902 or g.barrows@outlook.com.

Quote Submission

All quotes must be received by 3:00 pm on **April 10, 2018**. Quotes can be delivered to the following address or emailed to g.barrows@outlook.com:

BMHS of Westford
Attn: Greg Barrows
PO Box 63
Westford, VT 05494

Quotes must include:

- Company/individual name, address, telephone number and email address
- Cost breakdown of services described above with a grand total amount
- 3 references

Receipt of Proposals & Selection

Proposals will be received by the Treasurer via mail, email or hand delivered at the Westford Town Office until 3:00 pm on **April 10, 2018**. The BMHS board will review the quotes and make a selection as soon as practicable thereafter.

Quote amount will be the primary factor in the selection process; however, other factors (e.g., reference checks, etc.) will also be considered. The BMHS reserves the right to make the selection based on all factors and may not necessarily choose the lowest quote. The BMHS reserves the right to reject any and all quotes deemed not to be in the best interest of the BMHS. The chosen contractor will need to provide proof of liability insurance and may need to complete a W-9.

Brick Meeting House Society Annual Meeting

The 2018 Brick Meeting House Annual Meeting will occur on April 10th at 7:00pm at the Brick Meeting House. Agenda items include the election of Board Officers and Members, as well as updates on current activities. All are welcome.

