

SELECTBOARD MEETING
April 26, 2018

Present: Allison Hope
 Julia Andrews
 Greg Barrows

John Roberts
Nanette Rogers

Guests: See attached list

The meeting was called to order at 7:00 p.m.

CHANGES TO AGENDA

The following change was made to the agenda: removed the April 12, 2018 minutes and removed the Mobile Food Vendor Ordinance from the Discussion section.

PUBLIC COMMENT

There was no public comment.

ROAD SCHEDULE

Julia Andrews made a motion to approve the April 13, 2018 through April 26, 2018 Road Schedule, seconded Allison Hope. Motion passed: 2-0.

John met with state officials regarding a failing culvert on Rogers Road. Based on state rules and regulations regarding aquatic life, the discussion focused on a 12' wide box culvert for replacement. These size and type of culvert are very expensive. Since the meeting, Fish & Wildlife was contacted and it was determined that this stream is considered low priority with regard to aquatic life therefore it may be possible to put in a steel culvert instead. This would save the Town a significant amount of money.

REQUEST TO USE COMMON AND GAZEBO

The Board received a request to use the town common and gazebo for the 3RD Annual Richard's Ride on May 19th. The Town Common Committee approved the request.

Julia Andrews made a motion to approve the request, seconded by Allison Hope. Motion passed: 2-0.

MAPLE SHADE TOWN FOREST CELEBRATION

Pat Haller was present to discuss having a celebration for the Maple Shade Town Forest, formerly known as the Jackson Farm. The Planning Commission and Conservation Commission are working on opening the trails on June 9th. This celebration would be an extension of the opening. Pat volunteered to coordinate the efforts and would like to get the Jackson Farm & Forest Project Coordinating Committee together to plan the event. The Vermont Land Trust (VLT) has offered \$500 toward the cost of the event and will probably want to invite dignitaries and donors. At this time, Pat was not sure if any Town funds will be requested. The Selectboard thought this was a great idea and asked Pat to keep them posted.

REPEAL OF CLASS 4 ROAD ORDINANCE

Steve Willard asked why the Selectboard is repealing the Ordinance. Allison stated that the Town's attorney has advised maintenance of Class 4 Roads is covered by State Statute. Repealing the Ordinance will provide more flexibility to the Town.

Julia Andrews made a motion to repeal the Class 4 Road Ordinance, seconded by Allison Hope. Motion passed: 2-0.

The Selectboard signed the Notice of Repeal provided by the Town attorney. The notice will be posted in five places and published in Seven Days. If voters do not submit a petition by June 9, 2018 requesting a Town Meeting to vote on the repeal, the repeal will become effective June 25, 2018.

ORDINANCE TO REGULATE OPEN FIRES

Steve Willard expressed concern with needing a permit for campfires or fires that are contained in a receptacle. He feels these should be exempt. Pat Haller agreed with Steve. Steve also questioned pallets being prohibited from items that can be burned.

The Board will ask the Fire Warden to attend the next meeting to discuss these concerns.

TOWN FOREST COMMITTEE APPOINTMENTS

Three names were submitted to the Selectboard for consideration of being appointed to the Town Forest Committee.

Julia Andrews made a motion to appoint Rosemary Shea Cobb, Will Dunkley and Michelle Gates as committee members, seconded by Allison Hope. Motion passed: 2-0.

DRAFT TASK LIST

Allison provided a draft task list based on a meeting with Nanette. The list outlines the meeting schedule and includes tasks that are done on an annual basis and items that have been identified as projects the Board need to work on. The list will be reviewed at meetings and updated as needed.

ACCOUNTS PAYABLE & PAYROLL WARRANTS

The Board approved the accounts payable and payroll warrants.

CORRESPONDENCE

The Town received a request to rent the covered bridge for a wedding. Nanette advised the requestor that the Town does not rent out the bridge due to limited parking and the bridge being in close proximity to a highly traveled road. The requestor asked if they wanted to use it could they? The Board agreed with the reasons stated by Nanette and pointed out that the Town is not insured for these types of events.

The people who purchased 4 Common Road sent an email requesting information regarding the maintenance of the Town owned lot in front of their house. The residents asked for the mowing schedule, when the Town would be doing spring cleanup and when the maple and oak trees will be evaluated. The residents will be advised that no spring cleanup is planned. As for the mowing schedule, it was noted that mowing is dependent on a variety of factors, such as the weather. The Tree Warden will be contacted to look at the trees.

EXCESS WEIGHT PERMITS

The Chair signed excess weight permits for Brian Lyman, Milton Rental & Sales, Patterson Fuels & Propane, Driscoll Brothers Excavating, Redline Unlimited, Wright Family Farm, Jay Soutiere Trucking Unlimited and Pillsbury Excavating.

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ADJOURN

The meeting adjourned at 8:02 p.m.

Respectfully Submitted,

Allison Hope, Chair
Selectboard

Nanette Rogers
Town Administrator

TOWN OF WESTFORD
SELECTBOARD MEETING
GUEST LIST

Date: April 26, 2018

Name (please print)

Address

Dave Hauge Sr

11 Rd

Steve Willard

191 Old Number 11

PAT HALLOW

123 Brookside Rd.