

SELECTBOARD MEETING
June 28, 2018

Present: Allison Hope
 Julia Andrews
 Greg Barrows

John Roberts
Nanette Rogers

Guests: See attached list

The meeting was called to order at 6:15 p.m.

EXECUTIVE SESSION

Julia Andrews made a motion to enter Executive Session to conduct an annual employee performance review, seconded by Allison Hope. Motion passed: 2-0. People in attendance were Allison Hope, Julia Andrews and John Roberts.

The Board exited Executive Session at 6:55 p.m. No action taken.

CHANGES TO AGENDA

The following changes were made to the agenda: Highway section - added request to bury sap lines in Cowie Road right-of-way and deleted road crew job descriptions; Discussion section - deleted set tax rate and review draft task list and added request to use town common for music event.

PUBLIC COMMENT

There was no public comment.

MINUTES

Julia Andrews made a motion to approve the June 5, 2018 minutes as amended, seconded by Allison Hope. Motion passed: 2-0.

Julia Andrews made a motion to approve the June 14, 2018 minutes as amended, seconded by Allison Hope. Motion passed: 2-0.

Julia Andrews made a motion to approve the June 19, 2018 minutes as amended, seconded by Allison Hope. Motion passed: 2-0.

ROAD SCHEDULE

John reviewed the Road Schedule with the Board (see attached).

John would like to place a mirror on Woods Hollow Road across from the Phelps Road intersection.

Roadside mowing is scheduled for the second week of July.

Julia Andrews made a motion to approve the June 15, 2018 through June 28, 2018 Road Schedule, seconded Allison Hope. Motion passed: 2-0.

ACCESS PERMIT – PLAINS ROAD

The Board approved an access permit submitted by Dave Blodgett for property located on Plains Road. The permit will serve a new residence.

REQUEST TO BURY SAP LINES IN RIGHT OF WAY

The Board approved a request submitted by Bob White to bury sap lines in the Cowie Road right-of-way. The lines are made of 4" PVC pipe. The road will not be closed during the installation of the lines.

REQUEST TO REDUCE SPEED LIMIT ON ROLLIN IRISH ROAD

Art and Elizabeth Menut were present to discuss their request to reduce the speed limit on Rollin Irish Road from 35mph to 30mph. If the speed limit is reduced to 30mph, it will be consistent with the speed limit on the Milton end. Another reason cited for lowering the speed limit is the characteristics of the road. It is narrow in places, curvy and has several rolling hills.

The Board will consider the request and look into the process of reducing the speed limit. This item will be discussed further at a future meeting.

RENTAL OF HEAVY EQUIPMENT DISCUSSION

The Board received correspondence from Dave and Lynn Gauthier to reiterate their concern with the Town entering an agreement with the Road Foreman to rent heavy equipment from his business. They feel it is a conflict of interest, contrary to the Town attorney's opinion

Discussion of this item will continue at a future meeting when all board members are present.

DOG WARRANT

The Board signed the warrant authorizing the Dog Warden to take action against owners of unlicensed dogs.

TRASH AND RECYCLING COLLECTION CONTRACT

Joe Sinagra from Myers was present to discuss the contract for July 1, 2018 through June 30, 2020. The price in the contract is \$22.50 per month, per household. This is level funded from the contract that expires the end of the month. Myers is requesting a price increase of \$1,00 per household, per month. Their request is being driven by a rate increase implemented by Chittenden Solid Waste District (CSWD) in March and an additional rate increase that is effective September 1, 2018. The \$1.00/household will not cover the entire rate increase. The Board will discuss the amount budgeted with the Treasurer and let Myers know what the Town can do.

Joe advised that the contract does not set a limit on the dumpster size for commercial establishments. One commercial establishment has an enormous amount of recycling. The cost to Myers for the dumpster and the disposal significantly exceeds the monthly collection fee set per the contract. Myers would like to the Town to take this into consideration for the next contract.

The Board and Joe discussed the possibility of having a bulky item day one or two times a year. One suggestion was to have the bulky item day the same day the CSWD Rover is in Town collecting hazardous waste.

GRANT OPPORTUNITY TO PURCHASE CONTAINERS FOR FOOD SCRAPS OR RECYCLING

Chittenden Solid Waste has a grant available to assist with the purchase of containers for collection of food scraps and recycling. The grant pays for up to 30% of the containers. The Board opted out of apply for the grant.

REQUEST TO USE COMMON

Toni Basanta provided more information regarding his request to use the Common. He would like to use the Common 5pm to 8pm on weekends from September 15 to October 15 to celebrate National Hispanic Heritage Month. Mr. Basanta will play music and may have a band play live. The Selectboard approved Mr. Basanta using the Common for one weekend only of his choice during the time frame he stated.

CORRESPONDENCE

The Board received an email from Dave and Lynn Gauthier reiterating their concerns with the stones that were removed from the stonewall on the former Jackson farm. They feel any stones removed should be used to repair the wall, not for other uses, and any stone not reused should be placed in a safe place on the Town forest property.

Matt Wamsganz was present to discuss an email he sent to the Selectboard regarding his neighbor's two pet turkeys. The turkeys are housed in separate cages in the garage and gobble incessantly. They are kept in the cages most of the time. The Wamsganz are unable to open their windows or spend time outside due to the noise from the gobbling. They have tried to discuss this with their neighbor however all attempts have failed. They are hoping the Town can do something under a section in the Dog Ordinance or adopt an ordinance that would address this type of situation.

The Board stated that the Dog Ordinance is strictly for dog issue. The Town does not have an Ordinance to cover this type of nuisance, and while they sympathetic to the circumstances, the Town does not adopt ordinances to resolve problems between neighbors. One suggestion made was to call the Humane Society or Dept. of Agriculture to see if they can do anything.

ACCOUNTS PAYABLE & PAYROLL WARRANTS

The Board approved the accounts payable and payroll warrants.

FY'18 YEAR END BUDGET REVIEW

Greg provided board members with the FY'18 budget. All invoices and revenue received have been accounted for.

APPROVAL OF WARRANTS

Julia Andrews made a motion to authorize Allison Hope to review and approve warrants between June 29 and July 13, seconded by Allison Hope. Motion passed: 2-0.

EXCESS WEIGHT PERMITS

The Chair signed excess weight permits for Ted Pelkey, C.P. Site Construction,⁴ F.P. Trucking and J. Roberts Excavation.

EXECUTIVE SESSION

Julia Andrews made a motion to enter Executive Session at 8:21 p.m. to conduct an annual employee performance review and discuss salaries for FY'19, seconded by Allison Hope. Motion passed: 2-0. People in attendance were Allison Hope, Julia Andrews and Nanette Rogers.

The Board exited Executive Session at 9:00 p.m.

Julia Andrews made approve the FY'19 salaries as budgeted, seconded by Allison Hope. Motion passed: 2-0.

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ADJOURN

The meeting adjourned at 9:01 p.m.

Respectfully Submitted,

Allison Hope, Chair
Selectboard

Nanette Rogers
Town Administrator

TOWN OF WESTFORD HIGHWAY DEPT
ROAD SCHEDULE
June 15, 2018 – June 28, 2018

Work to be done

- Grading on Huntley Rd., Pettingill Rd., Osgood Hill Rd., Brookside Rd. and North end of Woods Hollow Rd.
- Change the culvert at the Fleury property.
- Fix the road around the common before July 4th.
- Repair and grade Covey Rd.

Work completed

- Ditch work on Woods Hollow Rd. to complete the "Grant in Aid" work for 2017.
- Graded and added gravel to Cambridge Rd, North end of Old stage Rd. and Woods Hollow from Phelps Rd to Maple Tree Lane.
- Cut trees on the end of Maple Tree Lane and a tree that was hanging over the bridge on Woods Hollow.
- Cut and removed a tree on Milton - Westford Rd.
- Installed 1 street sign.
- Filled in the gravel area on the East side of the common.
- Hauled in gravel.
- Replaced a solenoid on the wood chipper.
- Completed the employee evaluations.
- Misc. tasks (Checking the beaver fence on #11, shop fuel tank reporting, getting gas for chainsaws, ordering chloride, putting chloride on the roads, mixing gravel, meeting with Wetlands at the shop, meeting with CCRPC for grant work, Mowing the lawn at the shop, weed-wacking, Checking roads and culverts, equipment maintenance, fueling equipment, E-mail.....)

Approved at the 6/28/18 Selectboard Meeting.

TOWN OF WESTFORD
SELECTBOARD MEETING
GUEST LIST

Date: June 28, 2018

Name (please print)

Address

ART MENUT
D Gauthier
Beth Menut
Joseph Sinagra
MATT WAMSGANTZ
Dick Lavallo

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