

WESTFORD CEMETERY COMMISSION

SPECIAL MEETING

October 16, 2018

Westford Town Library

9:30 AM

1) Changes to Agenda –

- a. add Oct. 31, and Nov. 9, 2017 minutes to agenda. Review of Minutes Oct. 31, 2017 minutes will be posted to town website. They were approved on Nov. 9th, 2017.
- b. Nov. 9th, 2017 minutes – Moved- by Glenn Rogers, 2nd by Lynn Gauthier, Approved as printed.
- c. April 12, 2018 Minutes – Moved- Ron Perry, 2nd by Glenn Rogers, Approved as printed.

2) Review of activity over the past year & updates (ie cleaning, tree removal, monument installations, burials, lots sold, etc)

- a. # of Burials – 3 – Two Cloverdale, One Plains 7/1/17-6/30/18
- b. Sold 9 lots – Brookside
- c. Cleaning / uprighted stones
- d. Brookside cleaning is complete – Nice Job
- e. Brookside, Osgood, Plains - Uprighted some stones
- f. Cremation bench – Brookside - not in place yet – to be installed.
- g. Tree removal – DJ's. (Richardson & Plains cemetery), They have been contacted twice. Still on the list.
- h. Monument installation – Richardson cemetery. New one will be installed It.

3) 2019 -20 Fiscal year Cemetery Budget Planning

- a. 2018 – 2019 \$12,300 budget was approved.
- b. 2019-2020 Moved by Rogers, 2nd by Ron Perry to ask the selectboard for \$9,000 – Approved.

4) Future Cemetery restoration & projects

- a. Osgood Hill – High Priority
 - i. Small brush – but minor work for a work day schedule.
 - ii. Must be cleaned, some uprighting, a couple of stone replacements. – Rogers moved that we allow \$3,500 for Osgood Hill. 2nd by Gauthier. Approved.
- b. Cloverdale – put on work day schedule. (an ash tree and a cedar needs cleaning up)
- c. Cookyard still on the horizon
- d. Further discussion in Spring 2019

5) Request from Larry King (Cookyard adjacent neighbor)

- a. In lieu of payment for volunteer work (keeping Cookyard Cemetery clean) Perry moved that Larry King and spouse be allotted 1 lot for cremation or 2 lots (full burial) at Brookside Cemetery. Gauthier 2nd. Approved.

6) Plains Cemetery – Irish family –

- a. Discussion on what to do with extra lot in Alden/Francis Irish lots. Corner stones to be installed and upon approval from Cemetery Commission Chair a deed will be issued.

7) Fall &/or Spring Work Day at Cemeteries-clear brush etc.

- a. Osgood Hill / Cloverdale whenever we can

8) FEMA update-Brookside Cemetery Damage, October 2017

- a. Ongoing.

9) Westford Cemetery Commission Report Draft. Looks good.

Meeting adjourned 10:55am

Respectfully submitted,

Glenn Rogers - Secretary