

**WESTFORD CEMETERY COMMISSION
SPECIAL MEETING**

Town Office -Upstairs

March 28, 2019

Called to Order - 6:10 P.M.

(Please note: agenda is subject to change.)

AGENDA and RESULTS

1) Review & Approve Minutes of October 16, 2018 meeting

Moved by Glenn Rogers, 2nd by Ron Perry - approved.

2) Cemetery Mowing Bids - Review & choose/make recommendations for a provider in

preparation for Selectboard Mtg at 7PM Moved by Rogers for Roberts & Sons to do Brookside, Cloverdale, Richardson and Old Tyme to do Osgood Hill, Plains, and Pleasant View for 2019 mowing for a total of \$5,000. 2nd by Ron Perry, Approved.

3) Update re: FEMA process for Brookside Cemetery tree damage [October 2017]

No update. Money has apparently been approved but when it is to arrive is unknown.

4) Tree removal update - Plains & Richardson Cemetery

The trees are cut on Plains and Richardson Cemeteries.

5) Discussion re: Spring cemetery workday - schedule & determine tasks & priorities

Plains could use clean up, Cloverdale could use some cleanup.

Glenn to stop at Brookside (and others to look at a couple of cemeteries) to look for any winter damage.

Commission to meet on May 14th 9am at Cloverdale to do some brushwork- Bring chainsaws, gloves, and safety gear.

Rain date, 10:30am @ Cloverdale May 16th.

6) Schedule a meeting in April or May to discuss Summer projects (cemetery cleaning & restoration, any damage through the winter to gravestones), review financial status (ie. Accounts and fees), future tree removal and other cemetery concerns/issues.

Discussed some projects that need reviewing. For Example: Two cedars at Brookside for sometime, Richardson needs one tree removed. Others are unknown until reviewed.

It was decided to take ½ hour at end of May meeting to discuss what should be done with Summer projects.

Meeting adjourned at 6:50 pm.