

The Board signed the FY'18, FY'19 and FY'20 Annual Financial Plans as presented.

PROPOSED TOWN ROAD & BRIDGE STANDARDS

The State is revising the Town Road & Bridge Standards to incorporate new regulations regarding the Clean Water Act. Jim Cota from the Agency of Transportation met with John and Nanette to review the proposed standards. A couple of changes have been suggested based on the meeting.

The Board signed a Certification of Compliance for the existing Town Road & Bridge Standards and that the Town has an up to date network inventory of its infrastructure.

EXCESS WEIGHT PERMITS

The Chair signed Excess Weight Permits for Rice Lumber Co Inc, Working Dog Septic Service Inc, Irick Excavating LLC, P&P Septic Service Inc, Chevalier Drilling Co Inc, Jack F Corse Inc, Limlaw Chipping & Land Clearing Inc, L.W. Young Excavating Inc, Weston Pulpwood Sales Inc, Ormond Bushey & Sons Inc, Sticks & Stuff, Blairs Trucking Inc, R&J Trucking, Beacon Sales Acquisition, Scott Brown Trucking, John G French & Sons Trucking Inc, Demag Riggers & Crane Service Inc, Denis A Beloin, and Wind River Environmental LLC,

MINUTES

Julia moves to approve the February 25, 2019 minutes as amended, Allison seconds, motion passed 2-0.

RECREATION COMMITTEE

Greg Baker submitted his resignation from the Recreation Committee. Julia Andrewes moved to accept Greg's resignation with gratitude. Allison Hope seconded. Motion passed 2-0.

FIRE ORDINANCE

Allison Hope sent the new draft of the Fire Ordinance to the town attorney and also forwarded it to the rest of the Selectboard. Julia Andrews moved to approve the current draft as the new Fire Ordinance, Allison Hope seconded. Motion passed 2-0.

Nanette Rogers mentioned that the new ordinance will be posted online and put in the newspaper (Seven Days) and that this is a requirement by state law. Nanette will take care of the postings.

PORTALET FOR HALF MARATHON

Nanette Rogers brought up a request for a portalet on the intersection of Rollin Irish and Parker Lane for a half marathon that is going to be run in parts of town. Julia Andrews moves to approve the placement of the portalet, Allison Hope seconded, motion passed 2-0.

APPOINTMENT OF TOWN OFFICIALS

Julia Andrews made a motion to appoint new officers as follows, seconded by Allison Hope. Motion passed: 2-0.

Inspector of Wood & Lumber & Weigher of Coal	1 year term	Kyle Hobart
Fence Viewers	1 year term	Bruce Root, Grant Thomas, Scot Phillips
Tree Warden	1 year term	Ned Meehan
Land Agent	1 year term	Benjamin Stark

Development Review Board	3 year term	Dave Baczewski, Keith Simpson
DRB Alternate Representatives	1 year term	Patrick Haller, Seth Jensen
Recreation Committee	3 year term	Meghan Orisko, Benjamin McElvany
Town Agent	1 year term	Willis Breen
Town Grand Juror	1 year term	Ronald Perry

SPILLER LOT

The closing on the Spiller Lot is schedule for March 25th, 2019. Julia Andrews made a motion to authorize conveyance of the Spiller Lot and all land between the buildings on the Spiller Lot and the right-of-way for Common Road by Warranty Deed to Jeff Hutchins or a corporate entity created by him and to authorize Allison Hope to sign the Warranty Deed and any related closing documents. Allison Hope seconded, motion passed 2-0.

TASK LIST

The Board reviewed and updated the task list.

CORRESPONDENCE

The selectboard went over correspondences they had received. These included multiple emails about the conditions of the dirt roads in Westford.

The selectboard received a request to read a letter into the minutes, the board feels that due to the detail of the minutes and the meetings being recorded that this was unnecessary.

ACCOUNTS PAYABLE & PAYROLL WARRANTS

The Board approved the payroll warrant.

Allison Hope had a question about the Highway Budget, specifically what the best time was to get bids on projects such as upgrades to the town garage. John Roberts said he had gotten two quotes so far for their current projects, but was looking for other options since he thought the other bids were a bit high. He would like to get 3 quotes at least. He has also already met with Wetlands about compliance for the project.

Allison Hope mentioned that there needs to be a policy written up about clothing reimbursement for the Road Crew. The policy will need to be drafted and discussed with the Road Crew and Foreman.

Allison Hope brought up the Budget Status Report. We are over budget on chains and sand. Nanette Rogers asked about the timeline for road grants, John Roberts confirmed it is July 1st. John also mentioned he was looking into renting a second grader for the spring season so that the roads can be graded quickly.

ADJOURN

The meeting adjourned at 7:50 p.m.

Respectfully Submitted,

Allison Hope, Chair
Selectboard

Callie Hamdy
Assistant Town Clerk

TOWN OF WESTFORD HIGHWAY DEPT.
ROAD SCHEDULE
Feb. 26, 2019 – March 14, 2019

Work to be done

- Pothole repair when we can.
- Plow, sand and salt.
- Service work on the remaining equipment.
- Tree and brush cutting.
- Open ditches, steam culverts where needed as needed.

Work completed

- Plow, Sand and salt.
- Replaced several tire chains.
- Steamed culverts.
- Repaired the bed chain drive shaft on the 2017 Western Star.
- Repaired a broken linkage on the wing plow of the 2014 Western Star.
- Serviced the F-550, the 2018 and 2017 *Western Star Trucks*
- Had a trucking contractor haul in more winter sand.
- Cut and removed a few downed trees and 1 large leaning tree on Bill Cook Road.
- Fixed the screen.
- Filled out paper work to acquire a state grant to replace the Rogers Road culvert.
- Filled potholes on the South end of Woods Hollow and Old Stage.
- Posted the roads.
- Fixed a few signs.

Approved at the 3/14/18 Selectboard Meeting.