

WESTFORD CEMETERY COMMISSION

SPECIAL MEETING

October 9, 2019

Westford Town Library

9:00 AM

AGENDA

- 1) Changes to Agenda
- 2) Review of Minutes from March 28th, 2019, May 14, 2019 and August 8, 2019
Motion made to approve with changes to spelling. Approved.
- 3) Review of activity over the past year & updates (ie cleaning, tree removal, mowing, monument installations, burials, lots sold, etc)
Thank you notes reviewed. With \$100 donation and \$50 donation both went into the Brookside account.
Cleaning: Osgood Hill eastern section done. Found a 2 new gravestones @ Osgood Hill Cemetery. (Levi Place, and one other).
Repairs: Osgood Hill Cemetery – Steve Plouffe will be reviewing them to place a price on repairing them.
Stones in Richardson, Brookside, Cook, Plains cemeteries still need to be worked on.
Burials: 1 in Plains cemetery, (2 in Pleasant View).
Mowing:
 Cloverdale: Looks great. Along the back and on the south side done.
 Brookside: Looks great finally.
Tree Removal: Done. Looks good. Richardson Cemetery, and Plains Cemetery open and nice to look at.
- 4) Interments during 2019 – 1 in Plains. (2 in Pleasant View).

- 5) 2020 -21 Fiscal year Cemetery Budget Planning: **Ask for \$9,000/level funding to continue with gravestone restoration, mowing, and eventually get onto rotating schedule. Approved.**
- 6) Future Cemetery restoration & projects: Osgood Hill restoration. Straighten up some stones at Brookside, finish up Richardson – (if not complete in 2019). Cloverdale, and Plains in pretty good shape. Cookyard still needs some work but scheduled for late fall, 2019. Trees-2 along roadside at Plains need taking down at some point. Brookside-Two Cedar trees need to come out some time. Winter Dec. 2020 – March 2021.
- 7) Follow up re: Request from Larry King (Cookyard adjacent neighbor) For cemetery lot at Brookside. **Moved that Larry King pay for cornerstones plus filing fee. Approved.**
- 8) Fall &/or Spring Work Day at Cemeteries-clear brush etc. – Spring 2020.
- 9) FEMA update-Brookside Cemetery Damage, October 2017 Reimbursement received in Mid-summer.
- 10) Transfer of Pleasant View Cemetery to the Westford Cemetery Commission – ongoing research and needs to take place as funding for recurring expenses are getting short. The transfer needs to take place in 2020.
- 11) Veterans memorial planned for future.
- 12) Meeting adjourned 1010am

Respectfully submitted

Glenn Rogers – Secretary

Westford Cemetery Commission