

12/3/19: Westford Rec Committee meeting minutes

7:00 PM In attendance - Maureen, Tonya, Adam, Lori, Megan, Ben. Chuck arrived at 7:30.

No public comment

Changes to agenda: Yes - discussion about spring chorus and after school art program. Also futsal program for Pre-K/K (from last month's meeting)

Review minutes from last meeting:

- Voted unanimously to approve minutes

Budget Review - Tabling until next time because Patrick isn't here tonight.

Agenda:

Ben gave Tonya \$63.00 for basketball. Going into "basketball clinic" line on budget.

State of the ice rink:

- Chuck got the liner we believe. It was more expensive than last year, but not a lot more.
- Volunteer turnout was decent. Jake Cady built a new panel. Took from about 9 - 2:30. More people than last year.
- Lights? Common committee made Dan take the poles out of the ground that have been there for years that the lights were on.
 - There is a power pole and it's possible to get the power there, but poles are needed for support.
 - Dan said that it was needed to have the poles there but the common committee told him to take them out. It was an easy set up with the poles and then an electrician to make sure that it's set.
 - Need to check with the Selectboard about putting the posts back in the ground? In terms of safety the post is there with the ability to put up the line and an electrician did it to make sure it was safe. We want to make sure that it is safe, line is properly supported, and there is no liability.
 - Possibility to get on the agenda for this Thursday's Selectboard meeting or tell them what our plan is to have it approved? Ben can reach out to volunteer fire dept. guy Josh, Dan, and Chuck to check in about the situation. Dan still has the posts.
 - Would it be helpful for the various committees to meet a certain number of times a year in order to coordinate efforts? Maybe quarterly?
 - Tonya will let Selectboard know that we have a plan to put the posts back in and get approval for that. The rink really can't be used after dark without lights - after school it gets dark too early. The Selectboard told us to put the rink up and the lights/posts are part of the rink. Putting the lights/posts up is not that much work. If we don't get permission for the posts, we can put up 4x4's.

Daily Rink Maintenance:

- We have a snowblower. Where can we keep it?
- Possibility to build a tiny box that is part of the rink where the snowblower can go: Chuck or Jake can do that.
- Chuck spent \$100.00 on supplies for putting up the rink so far. Additional supplies would be for small shed for the snowblower and a combination lock.
- Sign Up Genius for rink maintenance - dates, jobs that need to be done: Chuck will create sign-up genius
- Post the rules of the rink for liability purposes: Ben will do the rules.
- Light post has a power outlet. The snowblower has to be started electrically. Need an extension cord to reach the outlet.

- Liner needs to go in and Josh has been monitoring the weather to try to find a window that's cold enough for long enough. Takes about 3-4 hours to fill and 5-7 days to freeze.

Broomball Tournament

- Old Westford Rec site has an email list of everyone who has played in the past and a flyer.
- Jan. 20th is 20th anniversary. Flyers made from CTE Design and Creative media to put up at local rinks, colleges, high schools, etc.
- Tonya has already gotten inquiries about it.
- Prices: Makes more money to charge by the player. Sometimes people have to sub in.
 - \$15.00 per player
 - Have to be registered by the first game and have to sign in.
 - Post town, hockey rinks, local businesses
- Ben will check old flyer and see if he can make edits to it to work for this year. If he can't, Lori will check with CTE DCM program to have one made. How many flyers do we need? 50 at least might be a good number.
- Broomball equipment - Chuck has them at home. He'll check to see what he has. Might need 3 new broomballs, but buy more if there is a deal.
- Josh Smith from Kickback Brewery wants to set up.
- PTO is going to run the concession stand at the Red Brick Meeting House, but that means the money will go to the PTO.
- Chuck will contact Josh with Wagyu wagon to see if they want to set up.
- We can still advertise on-site concessions, even if we don't know exactly who will be there.

Paint and Sip

- Not enough registrants for kids so had to drop it.
- Snow squall for adult one so only 7 people showed up. Made \$230.00. Went well and Friday night seemed like a good night.
- Megan could do a kids one after school one or something during February break.
- Can do another adult one some Friday in February. 7:00 - 9:00 PM works well.
- Megan has all supplies and can get reimbursed. Still made \$230.00 even though only ½ the people showed up.
- Red Brick set up was nice and worked well.
- Tonya and Megan will work to confirm 2nd date for another one.

1/2 Basketball:

- Tonya will aggressively post about basketball and have Terri post it through school as well.
- Tonya will also do an equipment check to see what's needed.
- It's instructional and practice, scrimmage themselves. Usually some parent volunteers to coach.

Futsal survey results and discussion:

- Megan did a survey and she will send it out.

Rink Survey:

- Suggestions for rink use: Reserving rink for people's individual use and pay fee to have it reserved.
- Use sign up and do it ahead of time in order to post
- Good idea but how would it be regulated?
- Table this for future discussion

LAX Pre-season training:

- Possibility of a short pre-season program in the gym (Brent Carpenter) sometime in March
- Equipment needs: Jerseys for 7/8 ? Depends on registrations. If there are not enough 7 & 8, Brent might not be able to coach 7th and 8th.
- Lacrosse starts in early April. Need to have registrations with money. Advertise to have sign ups done in February. Don't advertise it until after New Year's though, so people don't forget to register.
- Solid 10 registrants per team the program can be a go. Need to have at least 10 so that registration fees can cover the cost of being in the league.
- Jake can coach. Jake and Ben probably will need to get Level 1 certification.
- Can you do younger kids in a Westford "home grown" program where you don't join the league? All other teams are in the league, though. (We can do Tiny Cats - (Prek-2 grade) even if there are no league teams.
- Will need to recruit coaches for other teams. We'll need to first see if we have enough numbers.
- \$50.00 for 3/4 which we should increase. (3/4 is 7 v 7)

Clarification of posting meeting minutes:

- Meeting minutes can be posted as a draft since they won't be approved until the next meeting, which is a month later.
- Best to be able to read minutes ahead of time before meeting so that when we get here we can just vote to approve without having to read them over.
- Minutes should be posted on the Town Website using Word Press
- Take minutes in the Westford Rec Gmail account.
- Lori needs to set up her own Word Press account.

Spring Chorus:

- Rebecca Nowak usually does it and runs an 8 week program. She generally takes care of registrations and notifications. Tonya also posts it.
- She takes a certain amount of earnings and some of it goes to Rec.
- Discussion to build in cost of heating the White Church to registration fees so that people don't get charged for heating the White Church.
- It was a last minute charge.

After School Art:

- Student teacher Kate would love to do an after school program with Westford kids
- She will get materials list and cost and then we will determine registration fee.
- Amanda Feller has said that art room can be used for that.
- 3-8 grades are good. 1 & 2 is a challenging attention span.

- Westford Rec would pay for materials and Kate would maybe get some \$ for her time that she puts in. Kate said she'd look for low cost programs.
- 8 weeks looking for \$50 - 75.00 for fees, but we will check numbers in terms of supply cost to figure out.
- VOTE: All voted aye for after school art program

Futsal for Pre-K/ K

- On the survey as a question so table this for future discussion.

Idea for Friday night activity at the rink... to be discussed later.

Adjourned at 8:39 PM