

In attendance: Tonya, Maureen, Chuck, Megan, Lori, Ben, Pat, Adam (not voted in yet)

7:00 pm start

No public comment

Budget:

- Pat put together a budget overview for 2016-2019. The committee reviewed each line item.
- Question about the amount of \$ for Pumpkin Run in 2016 - Food and shirts were purchased but that was not a normal expense.
- This year so far around \$50.00 has been spent for Pumpkin Run
- Westford Mile hasn't been done in the past two years and was crossed off
- Lacrosse expenses will go up to \$1100 because there is a Lacrosse Association fee that will apply with having more kids and more teams.
- Summer and Fall soccer have to remain listed separately
- Uniforms: Budget \$900 to cover lacrosse, soccer, and basketball
- Paint and Sip amount was for the instructor and needs to stay
- Field paint Should budget approximately \$400. When paint has to be bought, we split the cost since we use the fields.
- Snow Biathlon is gone
- Snowmobile expense? Things have had to be replaced. Used to groom trails and snowmobile is at Pat Haller's house?
- First Aid Kits need to be replenished - increase budget for that.
- Advertising: Keep around \$150 in there for advertising broomball tournament.
- Concerts: \$800.00? Question about that amount because we agreed to \$400. Nothing was paid this fiscal year so maybe the \$800 amount is for two years? The amount budgeting for next year should be \$400, which is the amount usually voted on.
- Chorus: about \$700 paid to Becky Nowak and the program took in approximately \$1300.
- Cycling - Was a one time thing.
- Fencing: Budget for it. It brought in revenue. Possibly can do a fall and a spring, or maybe a winter program.
- Art Club: Not sure whether it's staying or not. Need to look into that.
- Soccer Camp: Paying Voltage and it's tied to revenue
- Adult Pick Up basketball
- July 4th: \$200.00 covered music and supplies. May need more for future July 4th if we are being asked to do it.
- No Fishing Trip
- Spring K and Pre-K: Open gym a couple years ago during the winter for young kids who needed some play time. Low cost or no cost.
- Easter Egg Hunt: Minimal cost but we should add it as a line item. Some new stuff needed. \$50.00
- Library account in 2016 - Should add that line in because we did a movie night and had to get pizza, etc.
- Toilet rentals: Rec pays for Port-o-potty at school for rec activities. \$800.00
- After school programs: 2016 Line Item. Possibly art club and chorus
- Rec coordinator's salary will go up. Increasing the rate of pay for the number of hours worked. Tonya has only hit 15 hours a week for a couple weeks. Budget \$10,000. Can't look at 2018 year because there wasn't a rec coordinator for about 4 months. Have to also take Broomball into consideration because that will be busier.
- Transfer in of \$6000.00 from prior year. Money left is supposed to roll over. There should be both a roll over AND a transfer. Need to spend the \$6000.00 and show what it goes to - snowmobile, rink repair, uniforms, capital expenses. T-ball uniforms, lacrosse,

soccer goal and nets need to be replaced. Pop up nets needed for soccer, especially for the younger kids. That should go in soccer budget.

- The \$5000.00 was for capital expenses. Was supposed to be used for the snowmobile but that didn't happen.
- Use the \$6000.00 to pay rec coordinator
- Oct. 10th: Selectboard meeting to present budget. Rink and broomball will likely cost a fair amount of money.
 - Trying to figure out what we will spend based on prior average expenses
 - Rink: last year very little spent, but not much done on the rink. In prior years more was spent.
 - Difficult to estimate on an average how much will be needed.
 - \$5000.00 is carryover and is there but is not reflected in the budget numbers.
 - Would like to keep track of budget numbers monthly so that we can see the balance every month and from year to year. That way we can be more accurate with expenses and revenue. The money isn't budgeted because it's for other capital expenses, but we need to be able to see the actual budget so we know what we have.
 - How will we budget for ice rink and broomball? Maybe take average from past 3 years. If we make money from broomball can we use extra as a stipend to pay someone to be the rinkmaster? Is it possible for the town to be responsible for resurfacing if the rink was set up differently? Possible proposal to selectboard for change in how rink is done. There needs to be more of a town effort for maintenance of the rink.
 - Broomball: Expense that no one sees is that rec coordinator maxes out her hours to run the tournament. Can we pay someone to run the tournament? If we do that, we lose the revenue. If it's scheduled ahead of time, maybe other rec programs can cancel practice so that we can run broomball. Need refs, sign in and waivers, someone rink side, someone scoreboard, 1-2 people for food if we do food, extra light rental. Possible to have food trucks or sponsors? Have volunteers who could then have their fee waived if they volunteer for a certain number of spots?

Ice Rink:

- Drainage issue - not an issue. Dave Whitney said that ice is insulating the area and is not the cause of the problem. The drainage was completely clogged and that's why there was an issue.
- Selectboard said to go ahead with the rink.
- Repairs - boards need painting and that should be done when the boards are put up.
- Need to coordinate help putting the boards up around Thanksgiving time and then with the fire department for flooding. Reach out to Dan and use FPF to help get support for setup. Chuck will help with coordinating putting up the rink.
- Broomball tournament - Tonya will find out if RBMH is available for Martin Luther weekend in Jan. (20th)
- How do we charge? By team or by player? Charge \$15.00 per player. Minimum 6 players per team.

Chuck giving overview on Westford Planning Meeting - Meeting discussed how to plan more events for more people. They would like to have an events coordinator.

Chuck and Megan will try to go to the next meeting.

- Are there ways we can get more volunteers? Make things easier like using Sign Up Genius and using shorter time slots to volunteer?

Pumpkin Run:

- Need community volunteers. Registration, someone at the road and timekeepers (registration people can do time as well). Need 4-5 people total. Use Sign-up Genius?
- Greg and Jeff will help out running the event
- We have flags, tape, bibs, safety pins
- Megan will do the sign up genius
- Chuck will bring water coolers for H2O and we have cups

Futsal:

- 14 people asking (women)
- Two goals that are collapsible (6x4) but might not fit in storage closet.
- Registration would be \$50.00 per person
- \$500.00 for equipment - goals and balls
- 14 people at \$50.00 would cover the cost of equip.
- Mondays 7:30 - 8:30
- Looking to do Nov. - Feb.
- Suggestion to have 10 people registered before buying the equipment. Julie Andrews and Marijke Reilley are the point people who are organizing it.

Chorus:

- 17 registrants for fall program
- Concert will be at the white church

Basketball:

- Can't run 5/6 program because Richard Staab said all boy/girl players needed for school team.
- Need coaches, registration fee and dates of programs
- Generally starts mid-November
- Might have enough players for boys 3/4 team
- 1/2 basketball we'll discuss at a later date - generally runs Feb - March

Fall Soccer:

- Overview of 5/6 girls.
- Can a grade 5 girl play a few rec games to help team with numbers of players? Would she then need to pay a fee?
- VOTE: 6 people voted aye to have her pay a pro-rated fee of \$15.00 and fill out registration for liability and she can play.
- Referee payment: Refs were being paid and last year that changed. Most other towns are paying for refs and it would be nice to pay our refs. Request to re-vote on paying refs, thinking about maybe paying \$20.00 per game. That would be around \$220.00.
 - How does that money get paid because sometimes refs would have to fill out 19 forms. And how does that work if kids are reffing?
 - Pay cash out of pocket and then submit for reimbursement?
 - Question for MJ
 - Proposed to vote, seconded, 6 people voted aye

Review of Selectboard:

- Chuck, Tonya, and Lori went to Selectboard meeting
- Move to vote on raise for Tonya as Rec Coordinator, seconded.
- 6 voted aye to raise pay

- Reviewing what selectboard said: We now have secretary (Lori) and treasurer (Pat). Meeting minutes will be posted and we'll be in compliance. We should post (retroactively) meeting minutes that didn't get posted in the past year or so.
- We are in the red but all that money will be used for increase in pay for rec coordinator and rink expenses.
- Discussion of revenue generating programs and how do we keep track of revenue and cost of each program.
- Are there ways we can increase revenue by doing things differently? Can we advertise more or rent out for other programs but would we then lose other programs we have for kids?
- Would it work to have a survey or suggestion box about what people want from Rec?
- Discussion about sending out the survey (that we discussed at a meeting a couple months ago) to see what people want and whether people would be willing to volunteer.
 - Suggestion to put out the ice rink survey now and send out a follow up survey later that would be about use and what people want from Rec.
 - Megan will put out the survey and the Sign Up Genius

Paint and Sip:

- Looking at dates in Nov: 15th and 16th
- Registration fees: \$35 for adults and \$20 for kids
- Tonya will confirm dates for RBMH to hold the paint and sip

Women's Basketball: Didn't work out

Voting Adam Adorisio in as a member of the Rec Committee. All 6 voted aye.

Adjourned at 9:25 pm