

hope to come out with them in the springtime. They've had a lot of communication between them, the Strobridges, CCRPC, and other communities on what that language will look like.

Kati Anderson, resident, asked for explanation on some of the maps included in the documents and when residents will expect those changes to occur between the current vs future maps. Gordon Gebauer explained that the land use maps are currently conceptual and any changes to the regulations or zoning density would have to go through a public hearing process. For instance, one of the things the PC has had on its to do list for awhile is looking whether it is a good idea to change some of the zoning from 10 Acre Zoning to 25 Acre or "conservation" Zoning up on the ridges. Some of future planning addresses that, some of it also addresses things we like to do around the Common. The timing depends on the Planning Commission's workload and when we can present a full picture to the community on what we'd want to change. George explained that these things all required a lot of research and input and the public are part of that.

Allison made a motion to end the public hearing, Julia 2nd. Motion passed 2-0.

MINUTES

Allison motioned to approve the February 11, 2021 minutes as amended. Julia 2nd. Motion passed 2-0.

ROAD SCHEDULE

John Roberts, Road Foreman, presented the Road Schedule from February 12, 2021-February 25, 2021. Allison motioned to approve the road schedule, Julia 2nd. Motion passed 2-0.

DISCUSSION AND ADOPTION OF TOWN PLAN

Allison didn't have any discussion but made a motion to approve the town plan with the addition of the minor edits from Melissa and feedback from the meeting. Julia 2nd. Motion passed 2-0.

ROAD NAMES FOR REYNOLDS SUBDIVISION OFF WOODS HOLLOW ROAD.

Julie and Larry Reynolds had provided their road name options for their subdivision off Woods Hollow Road called Sugar Wood Acres. The name options were: Juniper Hill Road, Sap Line Drive and Wild Juniper Lane.

Nanette cautioned that since this subdivision has an Essex mailing address that the board should be aware that there is a road in Essex already called Juniper Ridge Road. In a perfect world it wouldn't be a problem, but Julia was adamant that we don't live in a perfect world and she can see it being an issue. Allison made a motion to approve the new road as Sap Line Drive, Julia 2nd. Motion passed 2-0.

CCRPC ROAD SPEED STUDY

The CCRPC had provided their speed study. They had studied Old Stage Road, Woods Hollow Road, Brookside Road and Cambridge Road.

Julia had a few thoughts. She thinks the crash data is probably not the full picture because the several crashes on Woods Hollow that had fatalities were not included, however that said she thinks the crux of the issue is that speeding does not seem to be an ongoing problem on any of the roads. It seems the public perception is based on specific instances that stick with the

individuals. Julia thinks that this should be made public, Nanette suggested putting it up on the website. Allison also thought it served historical purpose if future Selectboards wanted to compare data at any time in the future.

ROGERS ROAD LICENSE AGREEMENT

Allison explained there are no huge differences from other Road Agreements that the Town has had. There has been lots of conversations with the neighbors, so everybody has had a chance to figure things out. Allison made a motion to approve the Class 4 Town Highway Agreement with the Czapskis. Julia 2nd. Motion passed 2-0.

QUOTE FOR NEW OFFICE FRONT DOOR

Nanette had gotten a quote for a new town office front door. We had received a quote last year that seemed high, so we contacted another person for a second quote, but didn't receive anything.

The first quote is \$3,500 to replace the front door. In the FY'20 budget there was \$5,000 that due to Covid was not used. Nanette thought that the addition of a keypad that would require the door to swing outward but would need a roof expansion and had also gotten a quote for that. Allison's discomfort is that there is only one quote, best practice would be to have more than one quote. Allison asked if we had reached out locally, Nanette had not reached out, but had put it on Front Porch Forum, in the end she just really wants the door replaced. It is old, unsightly, and difficult to open.

Julia was confused, the door would have a keypad, or would that be separately purchased? Nanette confirmed that the keypad was an additional purchase from the original quote. Julia would like to understand the cost for the keypad part so the decision can be made regarding that, Nanette was waiting for a company to get back to her regarding that. Julia thinks that if this goes on much longer, she would like to go ahead and replace it, it needs to be replaced. Allison motioned to just replace the door, but no keypad or entrance expansion unless other quotes can be found for the larger job. Julia 2nd. Motion passed 2-0.

CORRESPONDENCE

There were no correspondences.

COMMUNICATION

They will put the speed study on the website, Allison will post regarding the Dog Ordinance signage.

ACCOUNTS PAYABLE & PAYROLL WARRANTS

Greg Barrows, Town Treasurer, went over the Accounts Payable and Payroll Warrants.

EXECUTIVE SESSION

Allison motioned to enter executive session to discuss personnel at 7:50 pm Julia 2nd. Motion passed 3-0.

ADJOURN

The meeting adjourned at 8:00 pm.

Respectfully Submitted,

Julia Andrews, Chair
Selectboard

Callie Hamdy
Assistant Town Clerk

**TOWN OF WESTFORD HIGHWAY DEPT.
ROAD SCHEDULE
Feb. 12, 2021 – Feb. 25, 2021**

Work to be done

- Plow, sand, and salt when needed.
- Start work on the new chloride trailer.

Work completed

- Plowed, sanded, and salted roads several times.
- Worked on the trucks.
- We did the maintenance on the culvert steamer.
- Picked up the new one ton.
- Put snow tires on the one ton.
- Had the radio installed in the one ton.
- Picked up the new chloride trailer.

Approved at the _____ Selectboard Meeting.

GUEST LIST

Buddy Meilleur LCATV
Dave Baczewski
Dave Lavallee
George Lamphere
Karen Stetson
Gordon Gebauer
Pat Haller
Kati & Jim Anderson
Lee McClenny
Glenn Rogers
Tim Aiken
Harmony Cismfd