

Looking through the contract itself Julia did not have any specific areas of concern. She thought the town business was handled very clearly and correctly. John noted that the twice a year bulky item dumpster was a new item and that excited him because the metal dumpster often has a lot of bulky non-metal items dumped there which is a lot of extra work for the road crew to dispose of. He would love to set two dates ahead of time so that residents can be aware and make use of the bulky item dumpsters. Julia asked John if it would be helpful to have a Front Porch Forum post to remind people that the metal dumpster is for metal only. He agreed it would, but also thinks that if people are not aware of that he would be surprised since there is signage all over and despite this, they still dump non-metal items. Julia contemplated notifying residents of a possible fee and the security camera to hold people accountable. Bill was curious if during a bulky item dumpster day if the dumpster filled up completely what would happen since the contract does not state what size dumpster would be used. Nanette was thinking there would be a spring and fall dumpster, she also wanted to address that she does not think the CSWD Rover for hazardous waste removal is coming this year. John suggested a 30-yard dumpster since that is what is provided during Green Up Day.

Allison Hope made a motion to approve the Myers three year contract commencing in July 2020 for solid waste and recycling collection, seconded by Bill Cleary. Motion passed: 3-0.

CHITTENDEN COUNTY SHERIFF CONTRACT FOR SERVICES

The Selectboard reviewed the Chittenden County Sheriff contract for law enforcement services. They wondered how COVID might have changed the statistics from the Sheriff. Bill Cleary made a motion to approve the contract for FY'21, seconded by Allison Hope. Motion passed: 3-0.

CCRPC APPOINTMENTS (REPRESENTATIVE AND TAC)

The terms for Westford's representatives on the CCRPC (Chittenden County Reginal Planning Commission) and CCRPC TAC (Transportation Advisory Committee) expire the end of June. Allison is the current Rep and John is the current TAC. Bill Cleary made a motion to re-appoint John to the CCRPC TAC, seconded by Allison Hope. Motion passed: 3-0. Bill Cleary made a motion to appoint Allison as Westford's Rep on the CCRPC, seconded by Julia Andrews. Motion passed: 3-0.

RESIGNATION FROM DEVELOPMENTAL REVIEW BOARD

Wayne Brown submitted his resignation from the Development Review Board (DRB). Bill Cleary made a motion to accept Wayne's resignation and does so sadly because he really enjoys Wayne on the DRB as he brought common sense to the Board, Bill will miss him. Seconded by Allison Hope. Motion passed: 3-0.

FOLLOW UP – EMPLOYEE HEALTH INSURANCE 2021

Allison put together an informative spread sheet for the Board. In terms of staffing and population it's hard to compare Westford to other Chittenden County towns so Allison tried to find other nearby towns in other counties of similar size and budget to help use.

When she looks at the Town's insurance a few things jump out to her: one is that Westford pays 100% of the premium for individuals and nothing for dependents and two, the opt out is large. When she distills it down to mostly towns that are bigger than Westford and have the same size budget, we paid the most in opt out costs out of everybody. We don't contribute to anything other than individual plans and it is getting more normal for employers to contribute towards dependents. With the comparisons she notices that one-third do not contribute to

dependents but the other six contribute the entire amount towards dependents. Westford needs to have a conversation where it wants to be on this. She is happy we have dental and vision. She thinks that is easy to offer and both are inexpensive. For her this is merely a starting place for conversation on what Westford is willing to do.

Julia asked if VLCT (Vermont League of Cities & Towns) ever does a salary survey? Allison confirmed that they do, but it is often hard to compare apples to apples, but we can get a median from similar size, similar budgeted towns. It is good to have a reflective look at average salary for positions and check to make sure Westford is up to par and it is something to think about in the fall.

Bill asked Allison if she has any grasp on what covering dependents would cost. Allison said it depends on how many plans include it. If Westford is interested in looking at that as an option, she would be able to pull that info from MVP, which is what the Town uses, to see what would be charged. Part of her thinks it would be expensive, but it is more the norm these days. Bill is worried just a little bit about somebody having the opt out in the pocket and to pull that out from under them and to have them renegotiate. Allison thinks that that would mean they would need to make sure hourly rates are where they need to be before that happens and then phasing it out slowly. She is not a fan of grandfathering in benefits so that benefits differ across employees.

Bill was curious how much of this conversation should be in Executive Session. Allison clarified that they are not speaking about anybody individually so there are no personnel involved thus it would not require Executive Session. Allison will just continue to add comparative information to the spread sheet.

LIBRARY REQUEST TO USE THE TOWN COMMON

Allison Hope made a motion to allow Bree to use the common for story time and gave thanks to Mark Drapa for the Town Wide Westford Common Wi-Fi project, seconded by Bill Cleary. Motion passed: 3-0. Nanette will notify the contractor who mows the common about the event so they are not mowing during story time.

SUMMER CONCERTS ON THE COMMON

Due to the new lifted COVID restriction that allows gatherings of 150 people outside and 75 inside, it seems concerts will be able to happen in July. Allison Hope made a motion to allow concerts on the common until the Executive Order changes, seconded by Bill Cleary. Motion passed: 3-0.

CORRESPONDENCE

Nanette received an email from CSWD that Michelle DaVia resigned from her position as Westford's Representative so Westford will have to find a new Rep. Allison thanked Michelle for her service.

Bill wondered what had happened at the end of Covey Road. It was a car belonging to the home at the top of the hill. They are not normally home, but due to COVID it was there and made trash pick-up difficult for Myers. They will make sure it is moved for trash days.

COMMUNICATION

Julia will post a Front Porch Forum post about the metal dumpster.

FY'20 BUDGET STATUS REPORT

Greg Barrows, Treasurer, reviewed the FY'20 General Fund and Highway budget status reports.

ACCOUNTS PAYABLE & PAYROLL WARRANTS

Greg reviewed the accounts payable; Julia will come in the sign the payroll warrants.

EXECUTIVE SESSION

Allison Hope made a motion to enter Executive Session at 8:04 p.m. to discuss personnel, seconded by Bill Cleary. Motion passed 3-0. The Board exited Executive Session at 8:36 p.m. No action taken.

ADJOURN

The meeting adjourned at 8:36 p.m.

Respectfully Submitted,

Julia Andrews, Chair
Selectboard

Callie Hamdy
Assistant Town Clerk

TOWN OF WESTFORD HIGHWAY DEPT.
ROAD SCHEDULE
June 12, 2020 – June 25, 2020

Work to be done

- Grade roads.
- Continue with FEMA work.
- Start ditching project on Old Stage Rd.
- Finish the road side mowing.

Work completed

- Replace 3 culverts on Pettingill Rd.
- Cleaned around the guardrails on Old # 11 Rd.
- Added gravel to sections of Old # 11 Rd.
- Finished ditching on Rogers Rd.
- Worked on FEMA paper work.

Approved at the 6/25/20 Selectboard Meeting.