

**SELECTBOARD MEETING**  
**August 5, 2021**  
**Minutes**

Present: Bill Cleary (chair) Callie Hamdy  
Lee McClenny Greg Barrows  
Dave Baczewski Nanette Rogers  
John Roberts

Guests: See attached list

The meeting was called to order at 7:00 p.m. The meeting was held in person and via Zoom.

**CHANGES TO AGENDA**

Added Municipal COVID Policy & Protocols, Auditor's Engagement Letter, and Authorization to open a non-interest-bearing account for the VCDP loan.

**PUBLIC COMMENT**

There was no public comment.

**MINUTES**

Dave Baczewski made a motion to approve the minutes of July 8, 2021, as amended, seconded by Lee McClenny. Motion passed: 3-0.

Lee McClenny made a motion to approve the minutes of July 29, 2021, as written, seconded by Dave Baczewski. Motion passed: 3-0.

**ROAD SCHEDULE**

Bill Cleary reviewed the July 9, 2021 – August 5, 2021 Road Schedule. Lee McClenny made a motion to approve the Road Schedule, seconded by Dave Baczewski. Motion passed: 3-0.

Dave Gauthier was present. He was wondering if the cracks in Westford Milton Road and Old Stage Road would be filled because it is getting bad. John explained that the plan is to repave Old Stage Road next summer with a grant. For Westford Milton Road he is talking to several companies and will get quotes.

**REQUEST TO REMOVE TREE IN RIGHT OF WAY ON MAPLE TREE LANE**

The Cemetery Commission is requesting permission to remove a tree in the right of way on Maple Tree Lane near Brookside Cemetery. One of the maple trees along the road has partially come down into the cemetery and needs to be removed. Additionally, it has damaged some of the lower branches of a nearby cedar tree that will need trimming.

Lynn Gauthier from the Cemetery Commission was present. The Road Crew determined that it was not something they would deal with, a tree service would be the best option. John was comfortable getting in touch with a tree service. Because the tree was in the right of way, the Cemetery Commission felt the expenses should come from the Highway Budget. John explained that they'd had this issue in the past, but technically unless the tree impacts the road it is the landowner's responsibility. It was pointed out that the Town owns the cemetery. John will get quotes and they will go from there.

### **VICIOUS DOG HEARING CONTINUATION**

Carlene Partlow, the owner of Izzy, the dog, and Robert Sweetser, the victim, were present. Robert explained the incident which occurred on Friday July 23, 2021, around 1pm. He was walking on the left-hand side of the road. He saw a man and a dog behind a bush and then suddenly, the dog came underneath the bush and bit him on the leg. He tried to get away, turning away from the dog. He always carries a revolver when he walks alone and pointed it at the dog. Eventually the dog was dragged away and put in its residence. An ambulance was called, and he went to the hospital to receive 9 stiches, 7 puncture wounds could not be stitched. It has been painful. The dog was a pit bull, Robert doesn't trust the breed and doesn't think that the Town should trust them either. He provided pictures to the Board. He doesn't know the end medical costs will be for the ambulance, hospital and three doctor visits.

Carlene was not present at the time of the incident but received a different story from the individual who was looking after Izzy that day. Izzy bit Robert but released after one bite because she 'knew she was wrong'. Carlene stated that the dog has not done this in the past and is good with kids and people. Robert threatened to shoot the dog on her parents' property three times. She disagrees with Robert's idea about pit bulls, she knows other people who have been bitten badly by other breeds of dogs.

Kristen LeClair, Westford Dog Warden, was present. Kristin stated that the EMTs took pictures of the scene. Kristen had sent the pictures along to the Board. You can tell there was a scuffle in the road, and even though it's not that clear, it does show that the location of the incident was in the road. Lee stated that the Board received an anonymous report that the dog was involved in a biting incident with another dog earlier this year in February. Kristen confirmed this occurred on February 10, 2021. A person was walking their dog on a leash past the house. Izzy came out and attacked the other dog but released upon command. The other dog was not injured. Dave asked if the dog is licensed. The dog is not licensed with the Town.

Bill explained that this is a prime example of why it's important to register your dog. The Town did not have any record that the dog was vaccinated for rabies until that information could be provided by Carlene. Bill thinks it's clear that the dog was in violation of Section 4 and Section 5 of the Dog Ordinance and classifying as a vicious dog because of the bodily harm it caused.

Bill explained that going forward the Board has a responsibility to people in town to make sure this does not occur again. Carlene explained she got a harness for Izzy so that she cannot snap her collar and break away from the run. Lee had sympathy for everybody involved but is concerned that Carlene doesn't know why Izzy behaved this way. Lee felt that the harness is a good step, but harnesses can be slipped so it is not a 100% secure solution. He's concerned there will be a repetition of this event. A more secure way to ensure the dog does not bite anybody on town property again would be for the dog to wear a properly fitted muzzle. Carlene explained that Izzy would not like the muzzle as she'd never worn one before, but Lee imparted that the alternatives are much more extreme.

Bill's original thought was that the Board come up with an order that ensures Carlene makes restitution to Mr. Sweetser for his medical expenses. It doesn't appear that the Town has any recourse to dictate this, but Bill thinks it would be nice for her to make good of Robert Sweetser's expenses. Carlene explained that she does not have the funds to do so.

Dave has a lot of reservation and is not confident that this will not happen again. There have been two incidents this year. He needs more assurance that the dog will be muzzled and contained. It's too serious not to. He is just concerned for the safety of the public. Bill says looking at the pictures, it was not a little bite.

Dave asked that the dog be contained on a sturdy run with a harness on and for the dog to always wear the muzzle when outside the house. Bill asked how much time the dog spends outside; the dog was mostly an inside dog only going out to bathroom and play. Dave also asked the dog to be licensed and all fines paid.

Robert Sweetser didn't know the dog had a previous incident. He thinks there will be a third and he would like the dog euthanized. He showed his wound to the Board, it was significant even two weeks after of the incident.

Izzy was in violation of Section 4 and Section 5 of the Dog Ordinance and because of the nature of the incident she is classified as a vicious dog. There was a \$50 fine, but Carlene took full responsibility of the incident, therefore the fine was reduced to \$25. The dog must be licensed with the Town. The conditions were that the dog must be on a harnessed run with a muzzle when outside.

Lee only wanted to emphasize the seriousness of the incident and wanted to make sure that this does not happen again. If this were to happen again there would be no recourse. The Board is currently extending a lot of trust to Carlene.

Dave Gauthier was present. He suggested that the Dog Warden do spot checks to ensure the order is being followed for the next six months. He thinks it will happen again. Kristen agreed to do spot checks.

This concluded the vicious dog hearing. Bill extended sympathy to Robert Sweetser from the Town. He personally does not want to euthanize the dog, so he is inclined to try this solution. Robert Sweetser wouldn't want it on the Town's liability if it happened a third time.

### **SCHULTZ TRAIL – ACCESS & CONTINUED DISCUSSION REGARDING WORK DONE TO TRAIL**

Kati and Jim Anderson were present. They provided a detailed email with their concerns. The Conservation Commission had emailed the Board their response to those concerns. Jim wanted address the access issue first. The Andersons' forester had identified points of access, which were the same roads used when the property was last logged. They are struggling to access the point before their driveway and near the pond.

Bill explained that in the Conservation Commission's response to the forestry access they don't expect it to be an issue, good foresters minimize impact on public trails and any damage should be repaired via the Trail Ordinance. Allen, the Andersons' forester was present via Zoom. The Anderson property is a complicated place to operate from a forestry management standpoint because of the water present and water quality concerns. He hopes the Board recognizes that they've proposed several different access points to conserve water quality. The map provided identifies the areas being harvested for commercial sale and areas that will be used for the homestead. The commercial activity would be in the south and southwest, with homestead occurring more in the north.

Bill asked how much of the work would be using the trail versus crossing the trail. Allen stated the commercial use of the trail would involve heavy equipment crossing the trails in the immediate future. There is a portion of the Schultz trail that in his opinion would benefit from the Andersons being able to put any equipment on the trail.

Sarah Pinto from the Conservation Commission was present. That all sounds fine to her, they've seen this kind of activity on the trails before. The Commission's concerns were if there's any damage, the Andersons would need to repair it. If there is any damage it can be looked at by a third party. What she heard was the personal use was going to impact the trail for the most part, that for her is fine.

Harry Gardephe was present, he's a long time Machia Hill resident. He's seen the land change over time. There's no business having any heavy equipment in that area as it's a watershed. The Conservation Commission knows this. It's one thing to take a 4-wheeler or light duty equipment, but skidders, heavy equipment and excavators don't belong on the trail and in his opinion that's a potential disaster. Harry lives downstream and this could affect his water supply. There's plenty of land out there. The Andersons provided Harry with the map to try and quell his concerns. Harry took issue with the Andersons entitlement to the trail as it is public property. Sarah explained that Harry has owned property up on the hill longer than anybody. So, what he's saying should have some weight attached to it.

Bill asked Allen where the log trucks are going to be pulling from and reentering Machia Hill. Allen explained they'll access Machia Hill Road at the intersection of the Andersons' driveway and the Town's road between the driveway and the Schultz Trail. There is an existing turnaround there which is within the town right of way, that is the most convenient site. Bill asked Allen to communicate with John, the Road Foreman, on where they're going to be accessing so the Town knows that things are being done right. Allen felt that beyond the excess weight permit anything beyond that didn't seem very important. They know how to lay out things. Bill explained that traditionally they have been asked by people doing logging jobs in the past for access permits for the landing pads. Allen explained they'd be happy to abide by any existing regulations but thinks that notifying the Town of the creation of landing zones is excessive for agriculture and forestry purposes.

Christopher Cunningham was present via Zoom. He asked Allen how this will benefit the people in Westford and those that use the Schultz Trail. Allen explained his role is not to serve the Town of Westford, but to serve the Andersons. Christopher asked what exactly will they do to maintain and upkeep the existing trail if they cross it? Allen explained they are following standards set forth by the Town of Westford. Christopher asked what are the standards for the trail being maintained for public use that might be violated by you doing this? Sarah explained that they would like for the trail to be returned to its existing condition or better. Allen highlighted that there is a difference between best management practices and leaving it as is.

Ben Bornstein, another nearby property owner, had two points of information. There is a pre-existing landing not far from one of the exit points and it's been used by several people to take timber out. Current Use timber is a state regulated program which landowners are required to comply with. One other item, whenever anything's been competed out for the truckers and timberers they must write a bond so that if they aren't in compliance, they must make it right. He doesn't feel it's a difficult fix.

Sarah explained if the forestry plan is available and could be shared with the Conservation Commission that would be helpful. The Conservation Commission imparted that they invite the Andersons to their monthly meetings where conversations like this could be resolved.

Dave wanted to clarify what exactly is asked of the Selectboard. This is way beyond what is being asked in the formal letter. It sounds like there is concern but with reasonable use the Schultz Trail will be available to them to be used along with their management plan.

It was noted that the Town had an agreement with Doug Edwards when he bought the Eastman property on the Goodrich Trail. The agreement authorized him to use and improve the trail. The agreement was very specific to the extent of improvements that were authorized. Mr. Edwards went way beyond the scope of the agreement, and the Town was left with a trail that sustained significant damage, including damage to 100-year-old functioning culverts and land erosion. The Town doesn't want that happening again. Based on the Edwards situation, the Town is merely being cautious.

The Andersons wanted to drive their excavator on the trail but there are trees and boulders in the way. They wanted permission to start that today. The Conservation Commission explained they don't have any jurisdiction, but that they would appreciate just knowing about when those things may happen.

Sarah was curious if Mr. Edwards had to furnish a bond with the agreement. John explained he did not and that's why the Town had to have somebody come in after the fact to repair the damage. Additionally, Mr. Edwards was asked for money to help mitigate that damage, but he never followed through. Sarah is wondering if in this new situation a bond would be in order, but that is for the Selectboard to decide. Nanette will draft up an agreement about the work being proposed. It will be reviewed by all parties and the Board will come in and sign.

Dave Baczewski made a motion to grant permission to use the Schultz Trail to the Anderson family for their upcoming logging activity pending signed agreement by all parties, seconded by Lee McClenny. Motion passed: 3-0.

Bill thought the Conservation Commission was very nice to go through the Andersons' concerns one by one in their response to the Andersons' original letter. He wanted to go through the rest of the concerns outlined in the letter.

The Andersons were upset that there was signage on the Trail and that the trail markers were attached to the trees using nails. They didn't want any signage on their property. The Conservation Commission explained that if there are nails or signage within the right of way of the trail, they are happy to remove them and believe blazing instead of signs are a good alternative. However, the existing trail markers are installed using standards from the United States Forestry Standards for signage. Kati also took issue with the poetry walk and passport signs and believes they are not allowed. Kirsten explained that those are not signs, they are just pieces of poetry. The Andersons did not want the poetry walk on the Schultz Trail. The Conservation Commission explained that it does not plan to restrict use of the trails for any programs. Items like the poetry walk and passport program are temporary and well within the Town's right to hold on the trail. The Andersons think it impacts their property too much. They don't want to restrict the trails for anyone, but they were curious if the Town has the right to promote events or hold events on private property without discussion.

The Conservation Commission elaborated that if any nails or signage is outside of the trail right of way, the Commission would be happy to remove them, but currently there are not any to their knowledge. This did not satisfy Kati, the trees on the trail are still their property and they do not want nails or signage there. Sarah explained that yes, the Andersons own the trees, but the Town of Westford is the dominate estate of the right of way and the Town can use that right of way as it sees fit. If the Andersons don't want them using nails, they are happy to find alternatives.

Dave Baczewski walked the trail and noticed that the boxes that hold the passport programs are held in place with heavy duty brackets. He believes an alternative to this would be appropriate. The Conservation Commission explained that the brackets are temporary and only in place during the summer months. Their installation was a quick fix, and they are aware they need a better way of providing the passports, but they have also had a lot of positive response to the program. The Andersons felt there was an increased burden by the overuse of the trails.

Bill wondered if the placement of any signs that aren't directional would be able to go through the Selectboard first. The Conservation Commission was happy to comply. Dave doesn't think the Board needs to see every single request because these programs are done in the spirit of great intent and in the Town's vision of using the trails. It would be nice to come up with a more streamlined way to approve signage or events. Dave trusts the Conservation Commission. Sarah explained that these are non-impact events to get people out on the trails. Relatively there aren't a lot of people out on most trails, and she did not think it was necessary. Dave agreed.

Kati wanted there to be a way for the landowners to hear about the events. Lee asked Kati to describe how the poetry walk or an organized group of girl scouts using the Schultz Trail impact her enjoyment of her property. Kati explained that they bought their property for the land and peace and quiet. They were told that there was not a lot of traffic on that trail. They also have issues with dogs on the property defecating off the trail.

Bill asked when the poetry walk started. It started early July. Bill explained that at the last Selectboard meeting the Conservation Commission had asked the Andersons if they wanted notification about general trail maintenance and events such as the passport program and they had declined. Sarah was happy to notify them of everything happening on the trail, but they do need 48 hours. If the Town is going to do a poetry walk, they're not going to do a 14-day notice. Bill thinks if it satisfies the Andersons, it would be worthwhile. Sarah explained that programs and events like the passport and the poetry walk are facilitated by the Library and Recreation Committee, so it would be best for those organizations to notify the property owners.

Vicky Ross, Library Trustee, and Treasurer was present. She explained that the passport program came out of library trustee meetings. The library's meeting agendas and minutes are posted in compliance with State Statue. When the Trustees had the idea for the passport program, they reached out to the Conservation Commission. The program has been very well received. She apologized that the Andersons weren't more aware, but if this helps create a better process then they welcome that. Bill suggested that due to how late it was getting that this discussion be continued at a subsequent meeting.

Bill asked Sarah if the Commission could take "make noise" off the Conservation Commission's hunting season safety recommendations in trail literature. Sarah explained they are not talking about a mariachi band going through the Town. This is a US Forest Service recommendation, but she was happy to further clarify what appropriate noise for safety is.

The discussion was tabled until a later date due to the length of the conversation.

#### **REQUEST TO PUT LINK CHAIN ACROSS GOODRICH TRAIL AT WESTFORD/UNDERHILL TOWN LINE**

Kirsten Tyler and Dale Rodgers from the Conservation Commission were present. Dale explained that unauthorized motor vehicle ATV activity has been a reoccurring issue on Goodrich Trail. They were hoping to put a single yellow plastic unlocked link chain across to stop people from going straight on through with an ATV without looking at the signage. The impact of the landowners that have permission to use motor vehicles on the trail is low, but the unauthorized ATV use is making a large impact. The Conservation Commission understands the law and rules around legal access. These would be hanging on non-permanent hooks. If you need to get through you get off whatever you're driving, and you have access or if you're walking you can go around.

The Board had few objections. Ben Bornstein was present. He thanked Dale and the Selectboard for their time and effort. Both A. Johnson and Bornstein appreciate the Town's intention to their rights, and they are all committed to maintaining a good working relationship. Because of litigation and discontinuance of the roads both in Underhill and Westford, A. Johnson and the Bornstein's were granted the right to use the trails as if they were roads for access to their perspective properties. He must decline any barrier across the trail. The Conservation Commission understood this and asked that in response that any assigned person going up the trail help maintain the trail. Ben committed to at least five hours of work helping mitigate damage.

#### **REQUEST TO CONSERVE PROPERTY ON CAMBRIDGE ROAD FOR AGRICULTURE**

Kirsten Tyler and Elias Rosenblatt are interested in purchasing the property at 42 Cambridge Road. They want to conserve the property and farm using regenerative, ecologically friendly farming methods.

The Vermont Land Trust had expressed concern that by conserving the land it would conflict with Westford's vision of future development. Kirsten and Elias spoke with Melissa, the Town Planner, and she informed them that the soils on that property were not good enough to develop the land and additionally with the property being on the other side of the river it would not interfere with any development projects in the town center.

Dave explained that Seth from the Planning Commission and Melissa had provided explanations that it wasn't an issue. To him there are no red flags, but there are some educated people with our Town Planner and Planning Commission that will be helpful to them moving forward. He is supportive. Kirsten and Elias were looking for a letter of support for the project.

Lee McClenny made a motion that the conservation use proposed for 42 Cambridge Road is consistent with the future vision of Westford and that the Planning Commission and Town Planner work with Elias and Kirsten to draft a letter of support for the Vermont Land Trust, seconded by Dave Baczewski. Motion passed: 3-0.

**REQUEST FROM HISTORICAL SOCIETY TO USE GAZEBO FOR GROUNDBREAKING CEREMONY**

The Westford Historical Society was requesting permission to use the gazebo on the Town Common for the groundbreaking ceremony of their Historical Museum. The ceremony would be Saturday August 7<sup>th</sup> from 1-2pm.

Lee thought there was precedence to give exclusive use of the Gazebo because we already do that for items like the Summer Concerts. If the Historical Society wants to do something on that day for the project it is a benefit to the Town, and the Board should be able to make an exception.

Dave Baczewski made a motion to approve the Westford Historical Society's request to use the gazebo on August 7<sup>th</sup>, seconded by Lee McClenny. Motion passed: 3-0.

**REQUEST FROM REC COMMITTEE TO HOLD PIZZA MAKING EVENT IN GAZEBO**

The Recreation Committee was requesting permission to hold a pizza making event in the gazebo on the Town Common on September 12, 2021, with a rain date of September 19, 2021.

Dave's concern was fires and heat inside the gazebo so would ask that the pizzas be cooked outside of the gazebo. Dave Baczewski made a motion to accept the Recreation Committee's request to use the gazebo, seconded by Lee McClenny. Motion passed: 3-0.

**AMENDED TOWN COMMON USE APPLICATION**

Lori was present from the Common Committee and agreed with most of the changes except the comment from the town attorney about no alcohol use on the Common which is not in compliance to what has been allowed in the past.

Nanette suggested reaching out to the insurance company. the Town has never prohibited people from doing it and this suggests that even if somebody walked out of the country store with a beer they'd be in violation. Westford does not have any policy or ordinances surrounding alcohol. Dave suggested getting clarification and if we want to allow it, we should figure out what it would take to allow responsible use of alcohol. There are ways to get away with what we want to accomplish regarding events, but that, in his opinion, is different than personal use. Nanette will run this by the insurance company.

**PROPOSED ROAD NAMES FOR SUBDIVISION OFF SANCTUARY ROAD**

A potential subdivision off Sanctuary Road had submitted three road names for the naming of two private roads. The proposed names were Lainey Lane, Ella Lane, and Cecelia Crescent.

Lee thought that road naming at this point in this development was premature and thinks that approving road names gives the appearance of approval. Any change to this would require change to town policy. Dave had no issue with it, this is part of the Developmental Review Board (DRB) process. Road naming has never been implied as approval previously. Nanette believes the DRB requires the road names which the Selectboard must approve before the applicant can finalize their application. The approval letter could add a line stating, 'this approval of the road names does not relieve the applicant from obtaining any other required State or local permits.'



The Board makes these decisions based on what is legal pertaining to 911. The DRB doesn't have much to do with 911, but Bill thought Lee made some valid points. Dave doesn't disagree that there is a flow of proceedings, but these two lateral things that are happening at once don't necessarily influence each other.

The Board felt 'Lainey' was too close to the road suffix 'Lane'. Dave Baczewski made a motion to approve Ella Lane and Cecilia Crescent for the road names, seconded by Bill Cleary. Motion passed: 2-1.

### **MUNICIPAL COVID POLICY & PROTOCOL**

The number of COVID cases in Vermont had risen due to the Delta Variant and Chittenden County's risk was now listed as 'substantial'. Melissa Manka, Town Planner, was present. Melissa knows there's a thousand different thoughts on masking and vaccination with the Delta Variant and over the past month knowingly having people come into the office in disregard to the request to mask if unvaccinated is concerning, especially for those around children who cannot yet be vaccinated. One can have a viral load whether you are vaccinated or not and there is a lot unknown about this new variety. Personally, she'd like to air on the side of caution. She understands it's a tricky situation because we're not in a state of emergency, but she just wanted to ask for the policies to be reevaluated.

Melissa described a recent incident at the town office where a service provider was unvaccinated and unmasked. Dave understands her concerns but feels that if the Board follows the Governor's recommendation, we should be okay, he doesn't feel qualified to make those decisions. The Board was not sure of the gray area when it comes to asking for vaccination status.

Ben Bornstein asked what the Town's liability is if an employee gets sick and if it is in balance with the safety of employees. If you are providing services and if everybody has a mask you are not making any exclusions.

Bill did not want to mandate masks. Melissa had also talked about a modified work format. Lee explained they have an obligation to provide a safe workplace, but they cannot make people partake in certain vaccines. But those that feel uncomfortable about such should be provided accommodations. This is not over, these circumstances can and will change. We need to continue to be flexible and listen to people's concerns. Dave and Lee discussed taking that into Executive Session, but it is Dave's instincts that we should follow the State guidelines. Dave Baczewski made a motion to follow the current state guidelines on Coronavirus, seconded by Lee McClenny. Motion passed: 3-0.

### **CORRESPONDENCE**

Dave had talked to several residents who were very much concerned about excess speeding on roads. It went further that the state police might be interested in being offered a contract to assist with the policing. There is an appetite to help and do so in a manner that is more successful than the sheriff.

Nanette had emailed her contact at the VT State Police Dept. and got the sense that if the Town wanted to talk about it, they'll talk. It was expressed to Dave that there is a larger appetite than we may realize and several state troopers that are willing to take it on.

Dave Lavallee didn't think it would be right when we already pay state police who are already responsible for the State of Vermont. We shouldn't be contracting them to give us extra attention. Dave suggested we could look at the Milton Police Dept. and see if they could spare an officer. Overall, there is dissatisfaction over the way our traffic is handled. This is something the Board should think about during the next budget cycle.

Dave Baczewski has been continuing to work on ARPA. He got together with George Lamphere and Martha Heath. They're working on the group of people that will be approved by the Selectboard. The money hasn't hit the books and they're not trying to speed through the process so they're developing a charter with the intent and how you apply.

Nick Rogers had talked to Bill Cleary about a zoning notice he'd been issued because he has stuff that's within the town right of way. His contention is if you can move it why is it a big deal? He wants to try and work with the Planning Commission to do something for people that have small front yards so that they could store temporary things within the town right of way.

#### **COMMUNICATION**

Communication about ARPA and soliciting ideas of such relief.

#### **DESIGNATE BOARD MEMBER TO SIGN WARRANTS UNTIL NEXT MEETING**

The Board needed to designate a board member to sign warrants until the next meeting as this was the only meeting this month. Dave Baczewski made a motion to designate Bill to sign the warrants, seconded by Lee McClenny. Motion passed: 3-0.

#### **AUDITOR'S ENGAGEMENT LETTER**

Fothergill, Segale and Valley provided an engagement letter for the Board to approve and sign. Greg advised that the letter is a boiler plate and same as the previous one. Lee McClenny made a motion to approve the engagement letter from Fothergill, Segale and Valley, seconded by Dave Baczewski. Motion passed: 3-0.

#### **APPROVAL TO OPEN CHECKING ACCOUNT**

The Town needs to open a non-interest-bearing account for the VCDP loan. Greg suggested Union Bank in Fairfax. Dave Baczewski made a motion to open a non-interest-bearing account at the Union Bank, seconded by Lee McClenny. Motion passed: 3-0.

#### **ACCOUNTS PAYABLE & PAYROLL WARRANTS**

Greg Barrows, Treasurer, reviewed the accounts payable and payroll warrants. The Selectboard signed the warrants.

#### **ADJOURN**

The meeting adjourned at 10:25 p.m.

Respectfully Submitted,  
Bill Cleary, Selectboard Chair

Callie Hamdy  
Assistant Town Clerk/Minute Clerk

**GUEST LIST**

Michael Wright (LCATV)  
Shawn Fennelly (LCATV)  
Benjamin Bornstein  
Harry Gardephe  
Dave Lavallee  
Dave & Lynn Gauthier  
Bob Sweetser  
Jim & Kati Anderson  
Carlene Partlow  
Vicky & Francois Ross  
Allan Thompson  
Dale Rodgers  
Sarah Pinto  
Kristin LeClair  
Chris Cunningham  
Kirsten Tyler  
Elias Rosenblatt  
Lori Johnson  
Noreen S.

**TOWN OF WESTFORD HIGHWAY DEPT.**  
**ROAD SCHEDULE**  
**July 8, 2021 – August 5, 2021**

Work to be done

- Grade roads as needed
- Add gravel to roads
- Continue working on Old Stage Road ditching and culvert replacement
- Continue hauling in winter sand

Work completed

- Graded Woods Hollow Rd., Old Stage Rd., Rollin Irish Rd., Cambridge Rd., Huntley Rd., Plains Rd., Learned Drive, lower Covey Rd., Old #11 Rd., Allen Irish Rd., Seymour Rd., parts of Brookside Rd., Pettingill Rd.
- Hauled in winter sand
- Chloride roads after grading
- More of the ditching, stone lining and culvert replacements on Old Stage Rd.
- Replaced a field access culvert on Cambridge Rd.
- Cut and chipped some trees that came down from storm damage
- Graveled some minor road washouts from storm damage
- Repaired and replaced some road signs

Approved at the 8/5/21 Selectboard Meeting.