

TOWN OF WESTFORD
OUTREACH COMMITTEE MINUTES
July 27, 2021 MEETING
Approved on September 15, 2021

Members Present: Heather Armata, Seth Jensen (Chair), Gordon Gebauer, Melissa Manka

Commission/Board Members Absent: Julie Beth Hinds, Eric Ford, Pat Haller

The meeting began at: 1:10 p.m.

Roll Call: No members of the public were present other than those listed above.

Amendments to Agenda: Committee discussed if we should postpone meeting due to absence of several members. Agreed to move forward to discuss issues for August 17 public forum.

Prepare for August 17 Forum: Discussion regarding constraints on lands surrounding the Common: groundwater and area constraints. These pose limits to residential expansion. Beneficial to have a poster showing those constraints at forum. Melissa will work on preparing maps and will ask Amy Macrellis to assist with soils/constraints map.

The forum on August 17 should include explanation of form-based code and how it will serve to limit development, as will the limits on capacity of the wastewater system. Also need to explain that wastewater system will 1) provide solution to the immediate problem facing the civic buildings, 2) create opportunity for current residential and commercial buildings, and 3) create options for new structures.

There will be a packet of information available for those attending the August 17 forum which will include maps showing constraints and the service area.

Suggestion that perhaps Amy Macrellis can answer the questions Pat Haller posed and Julie Beth Hinds could answer questions about costs. Melissa will collect pre-meeting questions and provide to committee before August 17 meeting.

Regarding the information to be discussed at August 17 forum, it is important to convey that WCH is not a good option for wastewater solution due to ongoing maintenance, limitations on capacity, and cost to property owners.

Before August 17 forum we need to review and update the FAQ for new website.

Melissa and Seth will look at FAQ and respond to Eric with suggestions by August 6th.

Melissa will send out doodle sign up for scheduling next meeting, likely the week of August 9th.

Minutes: July 8, 2021: Moved-Heather. Second-Gordon. Approved by voice vote.

Minutes: July 15, 2021: Moved-Heather. Second-Gordon. Approved by voice vote.

The meeting adjourned at approximately 2:05 p.m.

Submitted by: Gordon Gebauer