

September 22, 2021 Notes

10:00 to 11:15

Participants:

Heather Armata, Eric Ford, Seth Jensen, Gordon Gebauer, Pat Haller

Discussion initiated regarding Oct 19th presentation at the School:

Melissa thinks the Owl Pro multi-media device purchased by the town will NOT be available in time, but she'll check in with the Assistant Clerk, Cali.

We're hoping for Recording, Live Streaming, and Zoom type ability. Pat confirmed that we have the school booked for Oct. 19th. Pat had also checked off on the rental application that we want to be available, the PA system, and other tech like screen.

Eric has prepared the Communication Plan leading up to the 19th and it's available on Google Drive. The Town's October Newsletter is due by Monday at Noon. Eric discussed what he thinks should be in it, and we all agreed that if he's ok with it, for him to do it. He agreed and will get us all a draft by Thursday, the 28th. After the newsletter is out, he proposed we'll want flyers and visuals as well as promotion on Facebook.

Heather and Eric will provide the Facebook promotions, Expecting a cost of \$20-\$30.

Next: Senior Lunch, Oct 11th at Red Brick Meeting House.

The lunch begins at 11:30. Melissa will ask Carol Horwigan what time she suggests being ready to present. 12:45 Heather volunteered to make dessert. Pat, Heather, and Gordon will be attending. We agreed to print out the NON-USER FAQs. We should also emphasise the treatment limitations at the RBMH, existing system cannot support the potential full occupancy (fire code occupancy)

Back to Oct 19th meeting at school, Eric is going to check in with Media Factory to see if they're available for the multi-media presentation and what they might cost. They handled the recent EWSD school board meeting. We're hoping the Owl Pro is available.

Walk on Sunday , the 26th.

The walk will begin at 1:30 and Amy Macrellis from Stone as well as two people from Green Mountain Engineering will be there. Gordon is going to give a quick intro and turn it over to Green Mountain. We're going to try to end by 3pm up near the part of Maple Shade that would contain the leach field. The potential pump station for the Common area might now be on the Westford Common Hall's property since they offered. Pat mentioned that there's already a power drop and meter conveniently located near the Civil War Statue.

Melissa said we got approval from the State for the "Step 2" grant and that it is approved for \$244,000 but \$125,000 is a forgiven loan. The Bond Bank now needs to manage their stuff in order for it to be

really available. Melissa said she hopes Bond Bank will do what they need to do soon, but expects that it will take longer than we want. We can't begin investigating until the money is all clear through the Bond Bank. She thinks the Step 2 investigations will start late fall/very early winter but it's hard to know. Most entities have never done this sort of thing (funding a community wastewater system) before, including the Bond Bank.

Meeting ended at 11:15am