

TOWN OF WESTFORD

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**WESTFORD PLANNING COMMISSION
MONDAY, DECEMBER 20, 2021 AT 6:30 PM
WESTFORD TOWN OFFICE (Lower Level) & ZOOM**

Health Guidance

- Masks are required for all unvaccinated or not fully vaccinated individuals. Toddlers aged 2 and younger are not required to wear a mask.
- Please stay home if you are feeling unwell.

Disclaimer

If a quorum of the board/commission is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation.

Join Zoom Meeting

<https://us02web.zoom.us/j/84346913841?pwd=bGIQZWxLaEZwTjErSWozVU45V2RRdz09>

Or Dial

+1 646 558 8656 US (New York)

Meeting ID: 843 4691 3841

Passcode: 1220

AGENDA

6:30 Roll Call

6:35 Amendments to Agenda (M. Manka)

6:40 Citizens to be Heard, Announcements, Correspondence & Other Business (G. Lamphere)

6:45 Minutes of the November 15, 2021 Meeting (Approve - M. Manka)

6:50 Minutes of the December 13, 2021 Meeting (Approve - M. Manka)

1705 Rte. 128 Property Project

6:55 Amended Scope of Work & Timeline (Decision – G. Lamphere)

**7:10 Outreach Strategy, Timeline & Coordination w/ Wastewater Engagement Committee
(Discussion – PC, M. Manka & T. Newton)**

FPF/Newsletter Articles

Project Website

Prerecorded Webinars

Green Mountain Gazette Request

7:40 Community Meeting Content (Discussion – PC, M. Manka & T. Newton)

7:55 Revised Conceptual Plans & Survey Plat (Discussion – M. Manka)

Community Wastewater Project

8:00 Connection Interest (Update – M. Manka)

8:05 Progress Report (Update – B. Washburn)

8:20 Funding (Update – M. Manka)

8:30 Step 1 & 2 CWSRF (Update – M. Manka)

8:35 Public Outreach (Update – S. Jensen & G. Gebauer)

8:45 Project Timelines & Work Plan (Review – M. Manka)

8:50 January Newsletter/FPF Article (Discuss PC, WW & 1705 Project)

8:55 ARPA Committee & Requesting Local ARPA Dollars (Update & Discuss – G. Lamphere)

9:00 Adjourn (G. Lamphere)

Any individual who believes that they need a reasonable accommodation may submit a request to the Town Planner. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or

administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.