

**Town of Westford**  
**Outreach Committee Minutes**  
**November 16, 2021**  
Approved on December 8, 2021

**Members Present:** Pat Haller, Gordon Gebauer, Seth Jensen (chair), Heather Armata, Eric Ford, Juli Beth Hinds

**Members Absent:** Melissa Manka

**Roll Call:** No members of the public were present other than those listed above.  
The meeting started at 10:08am

**Amendments to Agenda:** None

**Citizens to be heard/announcements, etc.:** None

- a. If no one attends from the public, do we still go to the Wastewater Tour in Waitsfield? General consensus is to not go, so as to not waste the engineer's time. RSVPs due by 11/18. If by 4pm on Thursday, 11/18, we don't have 5 people rsvp'ing we will postpone to a further date. JB will contact engineers and cancel on Thursday, so someone will need to let her know. Heather emailed Melissa to ask about RSVP status and to let her know about our cancellation deadline.
  1. Would we keep Sunday's tour of North Road system? Yes, that tour is happening regardless of how many people show up. Pat will attend and take photos for newsletter and blog post.
- b. The 1705 project meeting; thoughts about how it went, its impact upon our wastewater project.
  1. Money to be diverted for more visual marketing to allow folks to better understand what it would look like with "development" around on that parcel.
  2. George is working with Taylor to have a broad FPF Post to get folks to stay on top of moving forward in a positive way for wastewater
- c. Next week's newsletter post: Form based code post (done by Seth) and Pat will write up newsletter post regarding Sunday's walk.
- d. Funding update: JB heard that we will receive max funding for ARPA (estimated user fee at \$77/month w/out selectboard subsidy). This is huge!
  1. We need to get the updated cost out to folks showing assessed value fees, to be included with the per parcel fees.
- e. November 29<sup>th</sup> at 10am is our next scheduled meeting via Zoom- Seth will create the meeting event and send out.

**Adjourned; 11:00am**