

**TOWN OF WESTFORD  
BOARD OF CIVIL AUTHORITY MEETING  
WESTFORD TOWN OFFICE & ZOOM  
THURSDAY, JANUARY 27, 2022  
5:30 P.M.**

*This meeting will also be held via Zoom. To join the Zoom Meeting:*

<https://us02web.zoom.us/j/86356056564?pwd=NVMzUk5VeUxxeFpSaHpoSFZ4cUQ1dz09>

*Meeting ID: 863 5605 6564 - Passcode: Y3G7dC*

*OR dial +1 646 558 8656 – Meeting ID: 863 5605 6564 - Passcode: 777511*

**AGENDA**

5:30 Call to order & nominate chair

5:31 Roll call

5:33 Changes to the agenda (items not on the agenda)

5:35 Drop Box Discussion

- Approve utilizing drop box for return of absentee ballots for all elections commencing with the 2022 Town Meeting
- Deadline for when ballots may be placed in drop box

5:45 Adjourn

\*\*Please note that the times listed above are approximate.

Disclaimer: If a quorum of the Board is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation. Therefore, in-person attendance is recommended.

The Vermont Department of Health recommends wearing a mask when in public indoor settings regardless of vaccination status. Masks are available at the town office. Please stay home if you are unwell.

Any individual who believes that they need a reasonable accommodation may submit a request to the Town Clerk. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.