

PROJECT: Westford- 1705 VT Route 128 Site Planning

SUBJECT: Steering Committee Meeting Agenda

DATE: December 15, 2021

TIME: 10-12 pm

LOCATION: Zoom Call

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AGENDA:

1. Public Engagement Meeting Follow-Up
 - a. Review Survey Responses and SEG Summary Memo
2. Concept Plan Update- Alternative Review
 - a. Design Updates
 - b. Density Discussion
 - c. Comments/Feedback
3. Project Schedule Update
 - a. Review updated schedule and Scope of Work.
 - b. 1705 vs. Wastewater Project timing
4. Project Partner Roles/Responsibilities
5. Project Completion /Outstanding Items
 - a. 1705 Parcel Property Line Resolution
 - b. Wastewater Capacity
 - c. VTrans Access/Coordination
 - d. Architectural Footprints
 - e. Site specific CAP
 - f. Overall Development Budget
6. Next Steps
 - a. Concept Plan Revisions- based on PC/SC input this week
 - b. 3d Visualization of Revised Concept Plan w/ Lincoln Brown
 - c. PC/SC Meeting Early January
 - d. Public Engagement- Mid-January for Updated Concept Plan