

**TOWN OF WESTFORD  
ARPA COMMITTEE MEETING  
Minutes  
March 16, 2022**

**Members Present:** Dave Baczewski, Nanette Rogers, Martha Heath, Bree Drapa, Greg Barrows, Bill Hill

**Members Absent:** George Lamphere

**Also Present:** Callie Hamdy (Minute Clerk)

The meeting was called to order at 7:00 p.m. and was held in person and via Zoom.

**CHANGES TO THE AGENDA**

There were no changes to the agenda.

**MINUTES**

Martha made a motion to approve the December 15, 2022 Minutes as written. Greg seconded. Motion passed 5-0.

Nanette made a motion to approve the February 16, 2022 Minutes as written. Bree seconded. Motion passed 5-0.

**ADMIN**

The next meeting will be April 20, 2022, 7:00pm in the Town Office and via Zoom.

**REVIEW/APPROVE FINAL RULE PRESENTATION FOR THE SELECTBOARD BY MARTHA AND BREE**

Bree and Martha talked the board through their presentation they will be presenting to the Selectboard. The presentation goes over the changes in the final rule and explains the process the Committee has come up with for ARPA approval. They will ask the Selectboard for guidance on any changes.

They will brief the Selectboard on March 31, 2022.

**DISCUSS/VOTE ON RECCOMENDATION TO SELECTBOARD REFERENCE LOST REVENUE DECISION**

Martha moved that the committee recommend to the Selectboard that they claim all of Westford's ARPA money as lost revenue, Greg seconded. Motion passed 6-0.

**DISCUSS COMMUNICATION AND OUTREACH BY BREE DRAPA**

Bree is planning on making a commercial for the ARPA committee, but currently she is giving the slides for the presentation priority. They will put an update in the April newsletter.

**PUBLIC COMMENT**

There was no public comment.

The meeting adjourned at 8:22 p.m.