

TOWN OF WESTFORD

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**WESTFORD PLANNING COMMISSION
MONDAY, JUNE 20, 2022 AT 6:30 PM
WESTFORD TOWN OFFICE (Lower Level) & ZOOM**

Health Guidance

Vermont Department of Health recommends that each person decide if they want to take precautions, such as wearing a mask, based on their own personal level of risk. Please stay home if you are feeling unwell.

Disclaimer

If a quorum of the board/commission is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation.

Join Zoom Meeting

<https://us02web.zoom.us/j/88141753765?pwd=RklGNkFMU05oMW11QXgzR200d1ExQT09>

Or Dial

+1 646 558 8656 US (New York)

Meeting ID: 881 4175 3765

Passcode: 0620

AGENDA

- 6:30 Record (M. Manka)**
- 6:31 Roll Call (M. Manka)**
- 6:35 Amendments to Agenda (G. Lamphere)**
- 6:40 Minutes of the June 6, 2022 Meeting (Approve – D. Finnigan)**
- 6:45 Meeting Rules of Procedure (Present - G. Lamphere)**
- 6:50 Citizens to be Heard - *Items not on agenda*- (G. Lamphere)**
- 7:00 Correspondence (Review & Response Plan- G. Lamphere)**
- 7:10 ARPA (Projects & Requests – G. Lamphere & M. Manka)**
- 7:25 Zoning Administrator & Planning Assistant Positions (Process - G. Lamphere & M. Manka)**
- 7:35 Westford Land Use & Development Regulation Amendment Timeline (Discussion – G. Lamphere)**

Community Wastewater Project

- 7:45 Step 2 Scope of Work & Engineering Services Agreement (Status Update – M. Manka)**
- 7:50 Communications (Discussion – G. Lamphere)**

1705 Rte. 128 Property Project

- 7:55 VDCP Scope of Work (Status Update – M. Manka)**
- 8:00 Community Survey (Review – M. Letorney)**
- 8:10 Communications (Discussion – G. Lamphere)**

- 8:15 Newsletter/FPF Articles (Discussion – G. Lamphere)**
- 8:20 2022 Work Plan (Review – M. Manka)**
- 8:30 Annual Employee Performance Appraisal (Executive Session – G. Lamphere)**
- 8:45 Adjourn (G. Lamphere)**

Any individual who believes that they need a reasonable accommodation may submit a request to the Town Planner. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.