

TOWN OF WESTFORD
1713 Vermont Route 128 · Westford, Vermont 05494
Town Office (802)878-4587 · Fax (802)879-6503

WESTFORD PLANNING COMMISSION
MONDAY, JUNE 6, 2022 AT 6:30 PM
WESTFORD TOWN OFFICE (Lower Level) & ZOOM

Health Guidance

Vermont Department of Health recommends that each person decide if they want to take precautions, such as wearing a mask, based on their own personal level of risk. Please stay home if you are feeling unwell.

Disclaimer

If a quorum of the board/commission is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation.

Join Zoom Meeting

<https://us02web.zoom.us/j/85092922943?pwd=aFNzT3VOVDAremdNenUrZFFadJjJT09>

Or Dial

+1 646 558 8656 US (New York)

Meeting ID: 850 9292 2943

Passcode: 0606

AGENDA

6:30 Roll Call (M. Manka)

6:35 Amendments to Agenda (G. Lamphere)

6:40 Minutes of the May 16, 2022 Meeting (Approve – D. Finnigan)

6:45 Meeting Rules of Procedure (Present - G. Lamphere)

6:50 Citizens to be Heard - *Items not on agenda*- (G. Lamphere)

7:00 Correspondence (Review & Response Plan- G. Lamphere)

7:15 ARPA (Projects & Requests – G. Lamphere)

7:25 Zoning Administrator & Planning Assistant Positions (Process - G. Lamphere & M. Manka)

7:35 Town Center Crosswalk Repainting (Status Update – M. Letorney)

Community Wastewater Project

7:40 Step 2 Scope of Work & Engineering Services Agreement (Status Update – M. Manka)

7:45 ARPA Timeline (Discussion – M. Manka)

7:55 Communications (Discussion – G. Lamphere)

1705 Rte. 128 Property Project

8:00 VDCP Scope of Work (Status Update – M. Manka)

8:05 Website (Update - M. Letorney)

8:10 Communications (Discussion – G. Lamphere)

8:15 Newsletter/FPF Articles (Discussion – G. Lamphere)

8:20 2022 Work Plan (Review – M. Manka)

8:30 Annual Employee Performance Appraisal (Executive Session – G. Lamphere)

8:45 Adjourn (G. Lamphere)

Any individual who believes that they need a reasonable accommodation may submit a request to the Town Planner. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.