

**TOWN OF WESTFORD  
ARPA COMMITTEE MEETING  
Draft Minutes  
July 21, 2022**

**Members Present:** Dave Baczewski, Nanette Rogers, Bill Hill, George Lamphere, Greg Barrows, Martha Heath

**Members Absent:** Bree Drapa

**Also Present:** Callie Hamdy (Minute Clerk), Glenn Rogers, Caroline Brown, Pat Haller, Amber Haller, Sarah Pinto, Maura O'Brien, Elias Rosenblatt, Joel Fay, Benjamin Bornstein,

The meeting was called to order at 7:00 p.m. and was held in person and via Zoom.

**CHANGES TO THE AGENDA**

There were no changes to the agenda.

**MINUTES**

Greg Barrows made a motion to approve the July 21, 2022 Minutes as amended. Martha Heath seconded. Motion passed 6-0.

**ADMIN**

The next meeting schedule will depend on the arrival of more applications. The Phase I Application Deadline was 9/30/2022.

**REVIEW/APPROVAL DETERMINATION PHASE I APPLICATIONS**

The Westford Dog Wardens had applied for the purchase of items safely handle their duties. This includes a catch pole, gloves, and other safety equipment for the capture of dogs as well as supplies when housing dogs like thermal items and food items. The project Duration is 2-3 months. Estimated costs were \$500-700. We can spend the money.

The commission voted 6-0 to move forward with the application. Nanette will be the facilitator.

Conservation Commission requested funds for the purchase of a new machine for grooming the school trails, this will help keep recreation going all winter and the machine will last 12-15 years. Estimated cost is \$16,000. We can spend money of this.

The commission voted 6-0 to move forward with the application. Martha will facilitate.

Westford Common Hall requested funds for ADA Compliance projects and designs. This includes ADA bathroom items such as nice portalets and ramps. We can spend money on this.

The commission voted 6-0 to move forward with the application. Dave will facilitate.

The Brick Meeting House requested funds to fix the front entry and create a back entry. The front entry costs are estimated at \$7,000-\$8,000 and the back entry is estimated at 38,000-40,000. We can spend money of this.

The commission voted 6-0 to move forward. Greg will facilitate.

The Westford Historical Society requested funds for construction items such as finishing the building, signage and landscaping, matching money for the grant, and security. Caroline explained that the Historical Society spent \$33,000 for the walls in the brick meeting house and to get the stain glass windows reglazed and reinforced. They would like to try and recoup some of that with the ARPA funds.

The commission voted 6-0 to move forward. Bill will facilitate.

The Brick Meeting House requested funds to install an on demand hot water heater or something off the boiler if that's an option. They need a new system to gain efficiency as well as sound dampening panels and a heat pump.

The commission voted 6-0 to move forward. Greg will facilitate.

The Westford Recreation Committee requested funds for an elementary school pump track, scoping study for path from the Westford Country Store area to connect to the school trails. The Recreation Committee has previously worked with the Conservation Commission on these projects. The projects will expand sustainability and accessibility. Fellowship of the Wheel would be on board to help complete the pump track as soon as 2023 if they do get the ARPA money. It is not just the school trails that would get some improvement. We can spend money on this.

The commission voted 6-0 to move forward. Bree will facilitate.

The Westford Conservation Commission requested funds for the construction of a 12' x 24' storage shed on Misty Meadows to house trail maintenance equipment. Estimated cost is \$4,500. Equipment is currently stored in a resident's barn but that's not a permanent solution.

The commission voted 6-0 to move forward. Martha will facilitate.

The meeting adjourned at 8:20 p.m.