

TOWN OF WESTFORD
OUTREACH COMMITTEE MINUTES
July 7, 2022 MEETING
Approved on November 15, 2022

Members Present: Seth Jensen (Chair), Eric Ford, Gordon Gebauer, Melissa Manka, Julie Beth Hinds, Amy Macrellis.

Commission/Board Members Absent: Heather Armata, Pat Haller,

Roll Call: No members of the public were present other than those listed above.
The meeting began at: 10:29 am. (scheduled for 10:00 am)

Amendments to Agenda: None.

Citizens to be Heard, Announcements, Correspondence: None.

Minutes Prior Meetings: Agreed to defer action until next meeting due to late start.

Project Status Update: The updated ESA is being finished. Responses to PC comments have been provided and will be discussed at the next PC meeting. It is possible that Birchline Consulting will be engaged via a separate scope of services contract so that we can move forward with having Julia Beth assist with outreach.

The PC will review the draft ESA at its July 18th meeting. If the PC approves the draft, it will be sent to the State for review. If the State approves it, then we can move on to STEP II projects. We are currently waiting for the State to take action of multiple submissions.

At the July 18th meeting, PC will also review scope of work for Birchline Consulting to determine if updates necessary. We will engage Birchline when time comes for reaching out to public again.

Website: We need to look at the website to determine if updates are necessary. We need to think about how to 're-boot' this project with the public once Stone is officially on board. We should re-introduce Stone to the community. Possibility of community meeting at Westford Common Hall when the time is right. We also need to revisit the timeline and figure out what steps we need to take between now and a public bond vote. Eric suggested an early Autumn time frame for reengaging the community.

1705 Property: There are issues regarding the appraisals. At the present time there is no agreement between property owners and VRC for agreed appraisal

The meeting adjourned at approximately 11:07 am

Submitted by,
Gordon Gebauer