

TOWN OF WESTFORD

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**WESTFORD PLANNING COMMISSION
MONDAY, NOVEMBER 21, 2022 AT 6:30 PM
WESTFORD TOWN OFFICE & ZOOM**

Health Guidance

Vermont Department of Health recommends that each person decide if they want to take precautions, such as wearing a mask, based on their own personal level of risk. Please stay home if you are feeling unwell.

Disclaimer

If a quorum of the board/commission is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation.

Join Zoom Meeting:

<https://us02web.zoom.us/j/83181834322?pwd=ZlpnWGM1TVVNQUpVcU1ZNW1lMDNuUT09>

Or Dial:

+1 646 558 8656 US (New York)

Meeting ID: 831 8183 4322

Passcode: 1121

AGENDA

Please note that times are approximate

- 6:30 Record (M. Manka)
- 6:31 Roll Call (M. Manka)
- 6:35 Amendments to Agenda (G. Lamphere)
- 6:40 Minutes of the November 8, 2022 Meeting (Approve – M. Manka)
- 6:45 Meeting Rules of Procedure (Present - G. Lamphere)
- 6:50 Citizens to be Heard - *Items not on agenda*- (G. Lamphere)
- 7:00 Correspondence (Review & Response Plan- G. Lamphere)

Community Wastewater Project

- 7:10 Emily Hackett, DEC Reviewer (Introduction – E. Hackett)
- 7:15 FONSI & Facility Plan Approval (Status Update - M. Manka & E. Hackett)
- 7:25 CWSRF Step 1 & 2 Reimbursement (Status Update - M. Manka & E. Hackett)
- 7:30 Project Cost Summary & Amended Step 2 ESA (Status Update - M. Manka & E. Hackett)
- 7:40 Projected Timeline (Review - M. Manka)
- 7:45 Monthly PC/DEC Meeting & Standing Staff, PC Liaison & DEC Meeting (Schedule - M. Manka & E. Hackett)
- 7:50 State ARPA Grant (Update - M. Manka & E. Hackett)
- 8:00 Local ARPA Request (Discuss – G. Lamphere & M. Manka)
- 8:10 NBRC/EDA Grant (Status Update - M. Manka)
- 8:15 Public Outreach
 - Communications Plan (Update - G. Gebauer & S. Jensen)
 - Westford's Future Website (Status Update – M. Manka)
 - December Newsletter Article & FPF Post (Review & Approve – G. Gebauer & S. Jensen)
- 8:30 Selectboard Communications
 - December 8th Meeting & Future Meetings (Discuss – M. Manka, G. Gebauer & S. Jensen)
 - Working Group Memo (Review & Approve – G. Gebauer)
- 8:40 Public Comment (G. Lamphere)

- 8:50 2022 Work Plan (Review – M. Manka)
- 8:55 2023 Work Plan (Review – M. Manka)
- 9:00 Adjourn (G. Lamphere)

Any individual who believes that they need a reasonable accommodation may submit a request to the Town Planner. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.