

**TOWN OF WESTFORD**

1713 Vermont Route 128 · Westford, Vermont 05494  
Town Office (802)878-4587 · Fax (802)879-6503

**WESTFORD PLANNING COMMISSION  
MONDAY, DECEMBER 19, 2022 AT 6:30 PM  
WESTFORD TOWN OFFICE & ZOOM**

**Health Guidance**

Vermont Department of Health recommends that each person decide if they want to take precautions, such as wearing a mask, based on their own personal level of risk. Please stay home if you are feeling unwell.

**Disclaimer**

If a quorum of the board/commission is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation.

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/83633126109?pwd=bnJoNXlVRENGM0lOQ0JEdDRyNXBmZz09>

**Or Dial:**

**+1 646 558 8656 US (New York)**

**Meeting ID: 836 3312 6109**

**Passcode: 1219**

**AGENDA**

***\*Please note that times are approximate\****

**6:30 Record (M. Manka)**

**6:31 Roll Call (M. Manka)**

**6:35 Amendments to Agenda (G. Lamphere)**

**6:40 Minutes of the December 5, 2022 Meeting (Approve – M. Manka)**

**6:45 Meeting Rules of Procedure (Present - G. Lamphere)**

**6:50 Citizens to be Heard - *Items not on agenda*- (G. Lamphere)**

**7:00 Correspondence (Review & Response Plan- G. Lamphere)**

**Community Wastewater Project**

**7:10 Local ARPA Request (Status Update –M. Manka & S. Jensen)**

**7:15 Community Recovery & Revitalization Grant**

**Draft Application (Review & Discussion – M. Reilly)**

**Grant Writer Request (Status Update – G. Lamphere)**

**7:35 Community Communications (Updates - G. Gebauer & S. Jensen)**

**7:45 Public Comment (G. Lamphere)**

**1705 Project**

**7:55 Community Communications (Review & Approve January Newsletter & FPF Article – M. Manka)**

**8:00 VDCP Scope of Work Tasks & Timeline (Status Update – M. Manka)**

**8:05 Brownfield Assessment & Remediation Summary Request (Discussion & Possible Approval – M. Manka)**

**8:10 Public Comment (G. Lamphere)**

**8:15 December 14<sup>th</sup> Selectboard Meeting & Road Committee (Discussion - G. Lamphere)**

**8:25 Quarterly FY 23 Financial Report (Review – G. Lamphere & M. Manka)**

**8:35 2022 Work Plan (Review – M. Manka)**

**8:40 2023 Work Plan (Review & Discuss Format– M. Manka)**

**8:50 Adjourn (G. Lamphere)**

Any individual who believes that they need a reasonable accommodation may submit a request to the Town Planner. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.