

TOWN OF WESTFORD
1713 Vermont Route 128 • Westford, Vermont 05494
Town Office (802)878-4587 • Fax (802)879-6503

WASTEWATER OUTREACH ADVISORY COMMITTEE
Note: This is a communication strategy meeting, not a public engagement meeting.

WEDNESDAY, FEBRUARY 22, 2023

10:00 AM

TOWN OFFICE & ZOOM

Health Guidance

Vermont Department of Health recommends that each person decide if they want to take precautions, such as wearing a mask, based on their own personal level of risk. Please stay home if you are feeling unwell.

Disclaimer

If a quorum of the board/commission is attending in-person, the meeting will continue, notwithstanding a disruption or disconnection in electronic participation.

Join Zoom Meeting

<https://us02web.zoom.us/j/85250837676?pwd=aGwyNHl4VWZ3N2FnUCtoWTVlZWm9mUT09>

Or Dial

+1 646 558 8656 US (New York)

Meeting ID: 852 5083 7676

Passcode: 1234

AGENDA

10:00 Call to order

10:01 Amendments to Agenda

10:05 Draft Minutes of January 18, 2023

10:10 Project Updates

- Contracting
- Vermont DEC communications
- Technical work

10:20 Developing a Draft Communication Plan

- Timing for elements of communication
- Wastewater Wednesdays
- Approach to responding to FPF comments
- Strategic v. reactive/question-focused communications

11:10 March Newsletter & FPF Article

Possible topics: Step 2 update, introduce consulting team, other.

11:15 Project Website

- Project Timeline
- Funding
- New FAQs

11:20 Citizens to be Heard (Comments)

11:30 Adjourn

Any individual who believes that they need a reasonable accommodation may submit a request to the Town Planner. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.