

TOWN OF WESTFORD  
1713 Vermont Route 128 · Westford, Vermont 05494  
Town Office (802)878-4587 · Fax (802)879-6503

**WESTFORD PLANNING COMMISSION  
MONDAY, AUGUST 21, 2023 AT 6:30 PM  
WESTFORD TOWN OFFICE & ZOOM**

**Health Guidance**

Vermont Department of Health recommends that each person decide if they want to take precautions, such as wearing a mask, based on their own personal level of risk. Please stay home if you are feeling unwell.

**Disclaimer**

If a quorum of the board/commission is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation.

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/87029062854?pwd=dUtNSUhvVnFSeFFoVGR4cDlkMU4ydz09>

**Or Dial:**

**+1 646 558 8656 US (New York)**

**Meeting ID: 870 2906 2854**

**Passcode: 0821**

**AGENDA**

*\*Please note that times are approximate\**

**6:30 Record (M. Manka)**

**6:31 Roll Call (M. Manka)**

**6:34 Amendments to Agenda (G. Lamphere)**

**6:37 Minutes of the August 7, 2023 Meeting (Approve – H. Cism)**

**6:40 Citizens to be Heard - *Items not on agenda* (G. Lamphere)**

**6:45 Rte 128/104 Fairfax Intersection Meeting (Summary – M. Letorney)**

**6:50 Village Center Designation Renewal (Review & Approve – M. Manka)**

**6:55 Community Wastewater Project**

- **Updated Estimated Total Project Cost (Review – A. Macrellis)**
- **Step 3 Funding Stack (Update – M. Manka)**
- **Preliminary Design Plans (Review – A. Macrellis)**
- **Action Item List (Update – G. Lamphere)**
- **Selectboard Schedule (Update – M. Manka)**
- **Project Schedule (Update – M. Manka)**
- **Communication Schedule & Public Outreach (Status – S. Jensen & G. Gebauer)**
- **Public Outreach Funding (Request – M. Manka)**
- **August 10<sup>th</sup> Selectboard Meeting (Summary –G. Gebauer & S. Jensen)**
- **August 24<sup>th</sup> Selectboard Meeting (Prepare– G. Lamphere)**

**8:30 Public Comment (G. Lamphere)**

**8:40 Correspondence (Review & Response Plan- G. Lamphere)**

**8:45 2023 Work Plan (Review & Revise – M. Manka)**

**8:55 Adjourn (G. Lamphere)**

Any individual who believes that they need reasonable accommodation may submit a request to the Town Planner. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.