

TOWN OF WESTFORD
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**WESTFORD PLANNING COMMISSION
MONDAY, OCTOBER 2, 2023 AT 6:30 PM
WESTFORD TOWN OFFICE & ZOOM**

Health Guidance

Vermont Department of Health recommends that each person decide if they want to take precautions, such as wearing a mask, based on their own personal level of risk. Please stay home if you are feeling unwell.

Disclaimer

If a quorum of the board/commission is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation.

Join Zoom Meeting:

<https://us02web.zoom.us/j/82386088650?pwd=b3NuWVdCSkZlQVBTZnZnaVlQb3Zpdz09>

Or Dial: 1 646 558 8656 US (New York)

Meeting ID: 823 8608 8650

Passcode: 4RHbyw

AGENDA

Please note that times are approximate

6:30 Record (M. Manka)

6:31 Roll Call (M. Manka)

6:34 Amendments to Agenda (G. Lamphere)

6:37 Minutes of the September 5, 2023 Meeting (Approve – H. Cism)

6:40 Minutes of the September 13, 2023 Meeting (Approve – H. Cism)

6:43 Minutes of the September 18, 2023 Meeting (Approve – H. Cism)

6:46 Citizens to be Heard - *Items not on agenda* (G. Lamphere)

6:50 Community Wastewater Project

- Action Item List (Update – G. Lamphere)
- Selectboard Schedule (Update – M. Manka)
- Project Schedule (Update – M. Manka)
- Communication Schedule & Public Outreach (Status – G. Gebauer & S. Jensen)
- Draft Wastewater Ordinance & Executive Summary (Update – G. Lamphere)
- September 13 Informational Meeting Zoom Chat Questions (Review – M. Manka)
- September 28th Selectboard Meeting (Summary)
- October 12th Selectboard Meeting (Prep – G. Lamphere)
- October 18th Informational Meeting (Prep – G. Gebauer & S. Jensen)

8:20 Public Comment (G. Lamphere)

8:25 FY'23 Planning Commission Town Report (Discuss Topics – G. Lamphere)

8:35 1st Quarter Financial Report & Organization (Status – M. Manka)

8:45 Omission of Conservation Commission & Grants from PC Budget (Update – G. Lamphere)

8:50 Correspondence (Review & Response Plan- G. Lamphere)

8:55 2023 Work Plan (Review & Revise – M. Manka)

9:00 Adjourn (G. Lamphere)

Any individual who believes that they need reasonable accommodation may submit a request to the Town Planner. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.